

The Board of Commissioners for the City of Alamo, Texas met for the second regular meeting on Tuesday, October 16, 2018 at 7:00 pm at the City of Alamo Municipal Building.

COMMISSION PRESENT:

Diana Martinez, Mayor
Pete Morales, Mayor Pro-Tem
Trino Medina, Commissioner
Robert De La Garza, Commissioner
Pilar Garza, Commissioner

COMMISSION ABSENT:

STAFF PRESENT:

Luciano Ozuna, Jr., City Manager
Rick Palacios, City Attorney
Martha Alvarado, Executive Secretary
Bobby Salinas, C.P. & D. Director
Melissa Rodriguez, Purchasing Agent
Ronnie Cruz, City Engineer
Julio Villarreal, Public Works Director
Roy Contreras, Fire Chief
Alicia Cano, Human Resources

Yvette Mendoza, Finance Director
Baudelio Castillo, Police Chief
Michael Torres, IT Director
Arnold Robles, Parks Director
Rafael Tapia, AEDC Director
Alex Oyoque, Museum Curator
Lori Solis, Library Director

I. CALL MEETING TO ORDER

Mayor Diana Martinez called the second regular meeting held on Tuesday, October 16, 2018 to order at 7:00 pm at the City of Alamo Municipal Building. Mayor Diana Martinez led in the Pledge of Allegiance and Pastor Tuttle said invocation.

C. Presentation and Announcements.

Mayor Pro-Tem Pete Morales recognized the PSJA Memorial Wolverines tennis team for their win in the District match and wished them well in their next game with Flour Bluff. He also recognized Parks & Recreation Director for doing a good job.

Melina Lerma, Chamber of Commerce Chair, informed the Commission their October 18 BBQ event at Central Park has been moved to Nov. 8 due to weather.

Fire Chief Roy Contreras and Mr. Arnold Robles announced their upcoming events.

D. Presentation and discussion by Hidalgo County Drainage District No. 1 on Proposed 2018 Drainage Bond Program.

Hidalgo County Pct. 1 Commissioner, David Fuentes, and Drainage District No. 1 General Manager, Raul Sesin, spoke briefly on the proposed drainage bond.

Due to flooding issues that occurred in several areas of Hidalgo County in June, Commissioner David Fuentes said proposal to issue \$190 million for drainage improvements in Hidalgo County is being taken to voters on Nov. 6. There is about \$40 million in the I&S Fund from prior bonds that could be used without having to raise taxes but just in Pct. 1, there are projects worth about \$160 million. Drainage District No. 1 has identified a list of projects that would be funded with the issuance of the bonds. The District is proposing a 3-cent increase in property taxes which would impact a \$100,000 home by about \$30 a year. Comm. Fuentes said the \$150 million raised with the 3-cent increase plus the \$40 million already in the I&S would provide the \$190 million for drainage improvements needed. Commissioner Fuentes stated that almost half of the bonds would be utilized for projects in the Pct. 1 area and was thankful to the other County Commissioners for recognizing the need in Comm. Fuentes' precinct. Commissioner Fuentes assured the Commission he would continue to be available for Alamo. He also committed to use the bond funds for local drainage projects only. Mr. Raul Sesin spoke briefly on the previous and ongoing projects in Alamo. Finally, Comm. Fuentes stated project No. 9 (Delta Region Water Reservoir) would add capacity to the main drain which in turn impact the northern part of Alamo. Comm. Fuentes thanked the Commission for allowing them the opportunity to make their presentation.

E. Consideration and action to approve the minutes for the second regular meeting of September 18, 2018.

Mayor Diana Martinez requested Item D and Item E reflect the minutes had been tabled because the minutes had not been included in the packets. Commissioner Robert De La Garza motioned and Commissioner Pilar Garza seconded to approve the minutes for September 18, 2018 with the corrections. Motion carried.

F. Consideration and action to approve the minutes for the first regular meeting of October 2, 2018.

Commissioner Trino Medina requested a copy of the audio tape for the October 2, 2018 meeting stating he believed there was some misprinted information and wanted to make sure everything was correct. He stated he did not remember mentioning Sgt. Solis' name in the discussion of Item M and minutes reflected otherwise. Mayor Pro-Tem Pete Morales asked that Item H. reflect that he had asked Mr. Ozuna what the savings would be to city if the item was approved. Commissioner Trino Medina motioned to table the minutes until he had reviewed the audio tape. City Manager also stated paragraph where Mayor Diana Martinez called meeting to order should be corrected to reflect it was the first regular meeting held on October 2, 2018 not September 18, 2018. Mayor Pro-Tem Pete Morales seconded. Motion carried.

G. Consideration and action to approve a resolution in support of strengthening the Texas Trauma Network.

Mario Lizcano, DHR Health Administrator, presented a resolution for Commission consideration. Mr. Lizcano stated the American College of Surgeons advises there should be trauma Level I healthcare facility per 1 million residents. The Rio Grande Valley has approximately 1.4 million residents and that number will more than likely increase to 2 million with the new census. Efforts are being made to present the need for a Trauma Network to be included for a trauma Level I in our region at the upcoming legislative session and are asking for the support from all the RGV cities. This network would provide the necessary services not only for the surrounding cities but also for the whole region. Commissioner Trino Medina motioned and Mayor Diana Martinez seconded to approve a resolution in support of strengthening the Texas Trauma Network. Motion carried.

H. Consideration and action on an ordinance to amend the Budgets for the General Fund, Water and Sewer Fund, Debt Service Fund and the Hotel/Motel Fund for Fiscal Year 2017-2018.

Yvette Mendoza, Finance Director presented the following budget amendments:

General Fund

	<i>Current Budget</i>	<i>YTD Actual</i>	<i>Amended Budget</i>	<i>Inc/Dec Over Amended Budget</i>
<i>Revenues:</i>	9,134,760	9,639,617	9,824,760	690,000
<i>Expenditures</i>	9,711,411	10,057,037	10,315,411	604,000
<i>Revenues Over/(Under) Expenditures:</i>	(576,651)	(417,419)	(490,651)	

Water & Sewer Fund

	<i>Current Budget</i>	<i>YTD Actual</i>	<i>Amended Budget</i>	<i>Inc/Dec Over Amended Budget</i>
<i>Revenues:</i>	3,974,288	4,191,153	4,178,288	204,000
<i>Expenditures</i>	4,474,459	4,400,987	4,574,459	100,000
<i>Revenues Over/(Under) Expenditures:</i>	(500,171)	(209,834)	(396,171)	

Commissioner Trino Medina asked how the shortfall would be covered and City Manager, Mr. Ozuna replied this would be covered with reserve funds.

Debt Service Fund

	<i>Current Budget</i>	<i>YTD Actual</i>	<i>Amended Budget</i>	<i>Inc/Dec Over Amended Budget</i>
<i>Revenues:</i>	1,347,039	1,291,793	1,347,039	-0-
<i>Expenditures</i>	1,170,082	1,165,866	1,170,082	-0-
<i>Revenues Over/(Under) Expenditures:</i>	176,957	125,927	176,957	

Hotel Tax Fund

	<i>Current Budget</i>	<i>YTD Actual</i>	<i>Amended Budget</i>	<i>Inc/Dec Over Amended Budget</i>
<i>Revenues:</i>	129,600	99,517	129,600	-0-
<i>Expenditures</i>	58,000	88,251	88,500	30,500
<i>Revenues Over/(Under) Expenditures:</i>	71,600	11,266	41,100	

In regards to the Hotel Tax Fund, Mayor Pro-Tem Pete Morales asked if past year budget was accounted for and Ms. Yvette Mendoza responded it was. Commissioner Trino Medina asked if there was anything that had not been discussed in the budget workshop to which Ms. Yvette Mendoza replied there was not. Commissioner Robert De La Garza motioned and Mayor Diana Martinez seconded to approve an ordinance to amend the Budgets for the General Fund, Water and Sewer Fund, Debt Service Fund and the Hotel/Motel Fund for Fiscal Year 2017-2018. Motion carried.

I. Consideration and action on an ordinance to amend the 2018-2019 General Fund Budget in the amount of \$23,853.00 for the Alamo Police Department.

City Manager, Luciano Ozuna, Jr., informed the Commissioners this budget amendment was needed in order to pay some Police Department expenditures. These funds would be reimbursed to the city from the Edward Bryne Memorial Justice Assistance Grant. Commissioner Trino Medina motioned and Mayor Pro-Tem Pete Morales seconded to approve an ordinance to amend the 2018-2019 General Fund Budget in the amount of \$23,853 for the Alamo Police Department. Motion carried.

J. Consideration and action to approve the purchase of five 2019 F150, Super Crew Cab trucks for the Police Department through Buy Board Contract No. 521-16.

Melissa Rodriguez, Purchasing Agent, stated staff was requesting approval for the purchase of five Ford F150 trucks for the police department. The trucks would be purchased from Griffith Ford in Seguin, Texas through Buy Board Contract # 521-16 in the amount of \$153,932.16. Luciano Ozuna, Jr., City Manager, informed the Commission the price quoted was only pickup amounts. Staff was still waiting for additional pricing for the lights, emblems and other specifications requested which will be brought forth for approval at a later date. Mr. Ozuna also stated staff had also requested proposals from three banks for the financing of the trucks. Two proposals have been submitted and as soon as the third one comes in, staff will be presenting to the Commission for selection. Commissioner Trino Medina motioned and Mayor Pro-Tem Pete Morales seconded to approve the purchase of five 2019 F150, Super Crew Cab trucks for the Police Department through Buy Board Contract No. 521-16. Mayor Diana Martinez opposed. Motion Carried.

K. Consideration and action to approve request by the Quarterback Club to close Alamo Road for a parade on October 18, 2018.

Commissioner Trino Medina stated he had placed this item on the agenda at the request of the Quarterback Club. The request was to close Alamo Road from HEB to Ridge Road for a parade. He apologized for bringing the item late for approval but they had not been sure of the parade. Mayor Pro-Tem Pete Morales motioned and Commissioner Trino Medina seconded to approve the request by the Quarterback Club to close Alamo Road for a parade on October 18, 2018. Motion carried. Mayor Diana Martinez asked if they had TXDOT's approval to which Commissioner Trino Medina said he had asked Bobby Salinas, Planning Director, to look into the

process. Planning Director said the Police Department normally takes care of the TXDOT portion to which Police Chief, Baudelio Castillo, said he would take care of it.

L. Consideration and action on request by Parks & Recreation Department to close Main Street from 8th St. to 9th St. and 9th St. from Bus. Hwy. 83 to Austin St. for the Annual Halloween Festival and Haunted House/candy giveaway on October 31, 2018.

Commissioner Robert De La Garza motioned and Mayor Pro-Tem Pete Morales seconded to approve a request by Parks & Recreation Department to close Main Street from 8th St. to 9th St. and 9th St. from Bus. Hwy. 83 to Austin St. for the Annual Halloween Festival and Haunted House/candy giveaway on October 31, 2018. Motion carried.

M. Consideration and action to appoint a Certified Public Accountant to conduct the 2017-2018 city audit.

City Manager, Luciano Ozuna, Jr., recommended appointing Mr. Oscar Gonzalez to conduct the audit for FY 2017-2018. Commissioner Trino Medina motioned and Mayor Diana Martinez seconded to appoint Mr. Oscar Gonzalez to conduct the audit for FY 2017-2018. Motion carried.

N. Consideration and action to approve an organizational chart for the City of Alamo.

City Manager, Luciano Ozuna, Jr., stated there was only one correction to the chart being recommended for approval. The Secretary title under Parks and Recreation Director should be corrected to say Administrative Assistant. Commissioner Robert De La Garza motioned and Mayor Pro-Tem Pete Morales seconded to approve an organizational chart for the City of Alamo with the correction stated. Motion carried.

O. Consideration and action on having a new Watermelon Festival Committee selection process.

Melina Lerma and Carrol Moering presented a recommendation to the Commission regarding the selection of the Watermelon Festival Committee. Ms. Lerma stated the committee has previously been made up of the Commission's appointments. Ms. Lerma is now recommending taking the Commission's and committee's suggestions and conduct a vetting process on them. There will be some requirements that need to be met such as providing sponsorships, timely resources, and recruitment of volunteers. Since the festival is growing, the committee needs to grow with it as well. Once the list of committee members is finalized, it will be presented to the Commission. Ms. Lerma also requested to meet with city staff involved in the festival in an effort to make the festival a smoother process. Mayor Diana Martinez indicated Ms. Yvette Mendoza, Finance Director, would be the point of contact for the financial side of the festival. Commissioner Trino Medina indicated other non-profit organizations also conduct the vetting process with requirements for their members. Commissioner Trino Medina asked Ms. Lerma if they anticipated better results as far as festival revenues to which she replied that was the reason this recommendation was being presented to the Commission. The committee was not happy with the numbers for the past festival and were able to pinpoint some of the problems. Commissioner Trino Medina stated the goal was not to make money but for the committee to at least break even with expenditures. Mayor Diana Martinez and Commissioner Trino Medina thanked Ms. Lerma and the committee for doing a great job and for their continued support. Mayor Diana Martinez motioned and Commissioner Trino Medina seconded to approve the recommended selection process for the Watermelon Festival Committee. Motion carried.

P. Presentation of AEDC Monthly Report.

AEDC Director, Rafael Tapia, summarized his September report which included the following ending balances:

<i>IRP Balance:</i>	<i>\$576,851.20</i>
<i>RBEG Balance:</i>	<i>\$184,917.54</i>
<i>Total RLF Balance:</i>	<i>\$761,768.63</i>
<i>Balance Owed:</i>	<i>\$476,287.69 (as of Oct. 2, 2018)</i>

Mr. Ozuna informed the Commission of a new development next to the Goodwill store and also stated the heavy equipment business in the same area will be moving out. Mr. Tapia stated there is a potential for all of the area to become retail within the next 18-24 months. Commissioner Medina asked Mr. Tapia to be more proactive at assisting the properties on the Expressway to sell their properties. Mr. Tapia stated he has communicated with some brokers on some properties. Commissioner Trino Medina asked Mr. Tapia to provide the value information on several properties.

Q. Presentation of AEDC End of Year Report for FY 2017-2018.

Mr. Rafael Tapia, AEDC presented his year report stating 62% of the EDC budget is restricted to bond repayments therefore, there is a limited budget. He summarized the four key sections: RLF Program, Retail Recruitment, Industrial/Distribution Recruitment and Basic Economic Development efforts.

Highlight: FY 2018 Sales Tax allocation was up by 5.81%. The \$3,592,557.69 collected was the highest amount collected within a fiscal year.

R. Presentation of Departmental Reports.

City Manager, Luciano Ozuna, Jr., informed Council his report was handed to them just prior to the meeting due to him being out at the TML Conference the previous week.

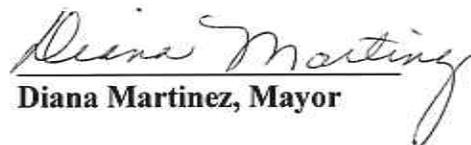
Judge Celia Garcia, stated revenues for Municipal Court for period from Oct. 2017 – Aug. 2018 were \$497,726.85. Mayor Diana Martinez asked on the amnesty program and Judge Garcia reported about \$41,093.82 was collected for the amnesty period in September. Commissioner Trino Medina thanked the Judge for her work and transparency. Mayor Pro-Tem Pete Morales also thanked Judge Garcia stating they receive praise for things like the amnesty program because it shows they want to help the community. Judge Garcia reported they also have other programs to help out citizens with community service.

CITIZEN PARTICIPATION: Five minutes per person with no response from the City Commission.

Herb Moering thanked the Police Department for quickly responding to a report of an attempted break-in at the Royal Palms Mobile Home Park Club House on Sunday. A suspect was apprehended in the incident.

I. ADJOURNMENT

There being no further business, Mayor Diana Martinez adjourn the meeting at 8:08 pm.


Diana Martinez, Mayor

ATTEST:


Luciano Ozuna, Jr. City Manager

