

**THE BOARD OF COMMISSIONERS FOR THE CITY OF ALAMO, TEXAS MET FOR THE SECOND REGULAR MEETING OF JUNE ON TUESDAY, JUNE 19, 2018 AT 7:00 P.M., AT THE CITY OF ALAMO MUNICIPAL BUILDING.**

**COMMISSION PRESENT:**

Mayor Diana Martinez  
Mayor Pro-Tem Pete Morales  
Commissioner Maria del Pilar Garza  
Commissioner Trino Medina  
Commissioner Robert de la Garza

**STAFF PRESENT:**

Luciano Ozuna, City Manager	Melisa Gonzales, Special Projects Director
Cris Palacios, City Attorney	Rafael Tapia, AEDC Director
Ronnie Cruz, City Engineer	Julio Villarreal, Public Works Director
Roy Contreras, Fire Chief	Arnold Robles, Parks & Recreation Director
Yvette Mendoza, Finance Director	Dalia Zuniga, Planner I
Michael Torres, IT Director	Melissa Rodriguez, Purchasing Director
Alicia Cano, HR Director	Alex Oyoke, Museum Curator
Lori Solis, Library Director	Margot Salas, City Secretary

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**I. CALL MEETING TO ORDER**

Mayor Martinez called meeting to order at 7:00 p.m. on June 19, 2018 at the City of Alamo Municipal Building. Mayor Diana Martinez led the Pledge of Allegiance and Melisa Gonzales led the Invocation.

**C. PRESENTATIONS & ANNOUNCEMENTS**

Special Projects Director, Melisa Gonzales announced the Alamo Youth Center is doing well, averaging about 80-85 kids a day and last week Kona Ice was at the center giving free sno-cones to the kids. Ms. Gonzales stated she is also working with Carlos Colina Vargas on setting up the Parks Master Plan and the public hearings are scheduled for Wednesday, June 27, 2018 and July 11, 2018 at the AEDC office.

Mayor Pro-Tem Pete Morales wanted to congratulate the All Star teams that are playing right now representing Alamo and wished them safe travels back and forth from all the tournaments that they have been attending.

**D. CONSIDERATION AND ACTION TO APPROVE THE MINUTES FOR THE REGULAR MEETING TUESDAY, MAY 1, 2018**

Commissioner Trino Medina made a correction on the remodeling of Peter Piper, the minutes stated it would be closed from June 17- June 9<sup>th</sup> and it should be July 9<sup>th</sup>. *Commissioner Trino Medina motioned to approve the minutes with the correction. Commissioner Robert de la Garza seconded. Motion carried unanimously.*

**E. CONSIDERATION AND ACTION ON THE PROPOSED POLICIES AND PROCEDURES FOR THE POLICE DEPARTMENT**

Police Chief, Baudelio Castillo stated before them was the second phase of the policies and procedures for the Police Department that he is implementing. He stated these policies have already been reviewed and approved by legal. *Commissioner Trino Medina motioned to approve the proposed policies and procedures. Mayor Pro-Tem Pete Morales seconded. Motion carried unanimously.*



**F. CONSIDERATION AND ACTION ON A RESOLUTION OPPOSING THE EMPOWERED SENATE BILL 1882 FOR THE PSJA INDEPENDENT SCHOOL DISTRICT**

*Mayor Diana Martinez motioned to approve the resolution. Commissioner Maria del Pilar Garza seconded. Motion carried unanimously.*

**G. CONSIDERATION AND ACTION TO AWARD THE BID FOR EMERGENCY SEWER LINE REPLACEMENT ON THE ALLEY BETWEEN ELLIS AVENUE AND DESOTO AVENUE AND 7<sup>TH</sup> & 8<sup>TH</sup> STREET**

Mr. Ozuna stated there were two bids for this project that were received and the lowest bid was submitted by Saenz Brothers Construction in the amount of \$32,080.00. The second bid was from Tigers Construction in the amount of \$35,950.00 and they were waiting on a third bid from Valley Paving but they did not get to submit one on time. He recommended the approval of Saenz Brothers Construction. *Commissioner Robert de la Garza motioned to award the bid to Saenz Brothers Construction. Mayor Pro-Tem Pete Morales seconded. Motion carried unanimously.*

**H. CONSIDERATION AND ACTION ON A CONTRACT AMENDMENT WITH QUINTANILLA, HEADLY AND ASSOCIATES INC. FOR THE CONSTRUCTION PHASE OF THE NEW 2.5 MGD WASTEWATER TREATMENT PLANT – TEXAS WATER DEVELOPMENT BOARD**

Mr. Ozuna stated on February 27, 2017 the City Commission entered a contract with Quintanilla, Headley & Associates for the planning, acquisition and design of the new sewer plant. The contract included the construction but stated the fees would be set at a later date since they were waiting for the approval of the funding from Texas Water Development Board and now that we have that the fees were being negotiated and have been presented to TWDB and are before them in the packet. He stated the fees will be for construction administration services, construction inspection services, operations startup services, testing services, project management services and surveying services in the amount of \$617,000. He stated if there were any questions he would be glad to answer them and Lalo Ramirez of Quintanilla, Headley & Associates was also present and he would be able to answer as well.

Commissioner Robert de la Garza asked if Texas Water Development Board approved the fees.

Mr. Ozuna replied yes. *Commissioner Robert de la Garza motioned to approve the contract amendment. Mayor Diana Martinez seconded. Motion carried unanimously.*

**I. PRESENTATION OF THE EXECUTIVE BOARD MEMBERS OF THE CRIME STOPPERS PROGRAM**

Chief Castillo stated the Crime Stoppers program has launched and has been a great success. An executive board has been put in place based off the Commission's recommendation and he would like to take the time to introduce the members which are President, Janie Solis, Vice President, Albert Rodriguez, Treasurer, Omar Guerra, Secretary, San Juanita Gonzalez, Board Member, Roy Gomez & Advisor William Ryan.

**J. PRESENTATION OF THE MONTHLY REPORT BY THE ALAMO ECONOMIC DEVELOPMENT CORPORATION**

AEDC Executive Director, Rafael Tapia stated this report was for the month of May and as of June 1, 2018 the total Revolving Loan Fund balance is \$698,764.10 which is made up of \$513,846.56 from the IRP & \$184,917.54 from the RBEG.

Mr. Ozuna asked if the RBEG balance is money available for low interest loans to the community.



Mr. Tapia replied yes the loan program as of March is low interest loans at 5%. Right now the micro loan program is being used to fund micro loans from \$1,000 – \$5,000 over a 2 year period unsecured to a business that has been in operation for 24 consecutive months.

Mr. Ozuna asked if they had many of those.

Mr. Tapia replied they just started to promote the program by the workshop that was held in March and social media.

Mr. Tapia continued with his report stating the program is owed \$522,904.10 and there are two delinquent accounts which are Soleil Rehab and V-Day both of which have progressed beyond the 90 day mark so a special meeting was held on May 17<sup>th</sup> to give the borrower 30 days to get current or the note would be in default. No payment was made and there was another special meeting held yesterday June 18<sup>th</sup> and the board formally declared the note in default which gives the borrower another 60 days before starting foreclosure proceedings.

For the month of May there were no contacts for the micro loan program or the standard program but they continue to promote the program through e-mail blasts, social media and the website.

Mr. Tapia stated annual visits were done which is where they visit with all outstanding borrowers and visit all facilities. These visits were conducted from May 7<sup>th</sup> – May 11<sup>th</sup>. They are awaiting a payroll report to be submitted from Medek LLC that will qualify them for a \$31,250 disbursement. The Chamber moved in as a tenant on May 11, 2018. A consultant submitted an incentive request that is under review. ICSC RECON was attended and a report was submitted under separate cover and follow up has been made. He asked his board to attend a Sales Tax workshop.

Mayor Pro-Tem Pete Morales asked if the loan in default was 3 – 4 months late already.

Mr. Tapia replied the loan is 90 days late as of yesterday.

Commissioner Maria del Pilar Garza asked if he has heard of any potential new business coming in from the Las Vegas trip.

Mr. Tapia stated he had not he is just following up with the businesses listed in the report and one does seem very promising.

Mr. Ozuna asked if he heard anything else on Arby's.

Mr. Tapia replied last he had heard it was no.

Mr. Ozuna asked about the rumor that Arby's had wanted to come in where Carl's Jr. is currently.

Mr. Tapia replied they are currently studying the site.

Mr. Ozuna stated when he was at the AEDC Denny's was very interested in that area.

Mr. Tapia replied they met with Denny's at ICSC RECON and they stated there is a current contract with another city at the moment.

## **K. PRESENTATION OF THE DEPARTMENTAL REPORTS**

Mayor Martinez stated she had a question on the financial report but it may be an error. On page 14 there is two checks to Mr. Medina in the amount of \$50 but it may be an error.

Mr. Ozuna stated on his report they have gone out for bids on the water and sewer line on North Alamo Road and today they secured the last easement which has been notarized and will be recorded tomorrow. He thanked the Dalia, Rosie and Bobby in the Planning Department who

worked hard on obtaining the easements. He stated they should be going out for bids in the next couple of weeks and would be back after the bid opening to award the bid.

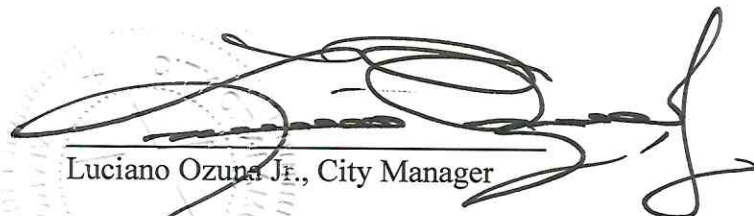
**CITIZEN PARTICIPATION:** Five minutes per person with no response from the City Commission. Resident must sign up prior to the City meeting.

No residents signed in for participation.

**ADJOURNMENT:** Mayor Martinez adjourned the meeting.

  
Mayor Diana Martinez

**ATTEST:**

  
Luciano Ozuna Jr., City Manager