

The Board of Commissioners for the City of Alamo, Texas met for the First Regular Meeting on Tuesday, May 7, 2019 at 7:00 p.m, at the City of Alamo Municipal Building.

**COMMISSION PRESENT:**

Mayor Diana Martinez  
Robert De La Garza, Mayor Pro-tem  
Trino Medina, Commissioner  
Pete Morales, Commissioner  
Pilar Garza, Commissioner

**COMMISSION ABSENT:**

**STAFF PRESENT:**

Luciano Ozuna, Jr., City Manager  
Cris Palacios, City Attorney  
Alexandra Rangel, City Secretary  
Bobby Salinas, CPD Director  
Adela Perez, Purchasing Agent  
Alicia Cano, Human Resources  
Julio Villarreal, Public Works Director  
Rafael Tapia, AEDC Director  
Melissa Leal, Utilities Billing Supervisor

Roy Contreras, Fire Chief  
Baudelio Castillo, Police Chief  
Alex Oyoque, Museum Curator  
Yvette Mendoza, Finance Director  
Roy Contreras, Fire Chief  
Michael Torres, IT Director  
Ronnie Cruz, City Engineer

**I. CALL MEETING TO ORDER**

*Mayor Diana Martinez called the first regular meeting held on Tuesday, May 16, 2019 to order at 7:00 p.m. at the City of Alamo Municipal Building. Matthew Mendoza led the Pledge of Allegiance and Father Angel led the Invocation.*

**C. Presentations and Announcements**

*Chief Baudelio Castillo presented on the success of the BBQ fundraiser for Trooper Moises Sanchez, in which they raised \$12,271. Chief Castillo will present the check on Friday at 10:30 am at the Renaissance Hospital. The announcement of the recent of 7 Citizen Academy graduates this past Thursday and the second graduation will be mid-July. With the help of Commissioner Pete Morales a Safe Zone is now created in front of the Alamo Police Department, this area is for safe are to conduct meeting zone and child custody exchanges. On May 15<sup>th</sup> a Police Memorial will be held at 10: 00 am within the Alamo Police Department to Honor Chief Arturo Espinosa and unveiling a bench in memory of him. Alamo PD will have their own training facility and will host their first class on May 13<sup>th</sup>, TECLOS advises to have 40 hours of mandate courses.*

*Commissioner Pete Morales congratulated the Softball Lady Wolverines 5A team for their Area Championship, and inviting to support this Friday at 7:00 pm at the PSJA Memorial.*

*Melisa Gonzales announced the Watermelon Festival this Saturday from 3-11 pm. We have been awarded the grant for the Youth Center Positive Action Crew, for the Alamo Youth Center and the award are for staff, marketing and curriculum. This will take effect on October 1<sup>st</sup>. Wrapping up on the Census 2020 Committee, and will begin to recruit.*

*Commissioner Pete Morales mentioned, Romana from ARISE has asked for information on how they can help?*

*Melisa Gonzales mentioned she spoke with Romana and will be working with Precinct 2 with Eddie Cantu.*

*Mayor Diana Martinez Presented on the Citizen Recognition Award to Daniel Tomlinson, who exemplifies a strong sense of environmental stewardship, civic pride and commitment towards our community.*

**D. Presentation of Citizen of the month of May 2019**

*Commissioner Trino Medina Presented on the Citizen of the Month Award for Daniel Tomlinson for his dedication to the City for the past three years.*

**E. Consideration and action to approve the minutes for the second regular meeting of April 16, 2019**



*Mayor Pro-tem Robert De La Garza motioned to approve Commissioner Pilar Garza seconded. Motioned carried.*

**F. Consideration and action to approve the Memorandum of Understanding with Research, Applied Technology, Education, and Service (RATES, D.B.A. RATES/RGV) for the storm water task force membership and representative appointment.**

*Special Project Director, Melisa Gonzales presented on the MOU with for the Research, Applied Technology, Education, and Service (RATES), usually this is with UTRGV. UTRGV created a nonprofit Task Force, in which they are asking for representative appointment to the Regional Task Force. Ms. Gonzales stated it will be herself and Ernesto Solis and the annual fee of \$11,992.00*

*Mayor Pro-tem Robert De La Garza motioned to approve Commissioner Pete Morales seconded. Motioned carried.*

**G. Consideration and action on an ordinance to approve the City of Alamo Water Conservation Plan.**

*Special Project Director, Melisa Gonzales presented on to approve the City of Alamo Water Conservation Plan which needs to be approved, updated and submitted every five years. This ordinance states on the update of the current City of Alamo Water Conservation Plan. On the next meeting Ms. Gonzales will bring the updated drought contingency plan,, both plans will be submitted to TCEQ.*

*Mayor Pro-tem Robert De La Garza motioned to approve Commissioner Pilar Garza seconded. Motioned carried*

**H. Presentation of a report regarding an update of placement of speed bumps including the requestor, method of deciding where they are to be placed and cost**

*City Manager, Luciano Ozuna stated from the request of Commissioner Medina for this item to be place on the agenda. Mr. Ozuna presented on updates of requests from citizens and council members for the addition of speed bumps from 2016-present and 28 have been placed around the city. Mr. Ozuna mentioned several citizens have either file a complaint or call and complain for the lack of speed bumps because of high speeding.*

*Commissioner Trino Medina asked if there have been any complaints regarding the addition of speed bumps*

*Commissioner Trino Medina is there a method to request?*

*Mr. Ozuna mentioned there is no process, people just come in and request them. At one point there was a discussion during the workshop but there was no follow up for.*

*Commissioner Pete Morales questioned on the process on where to decide where to place the speed bumps.*

*Mr. Ozuna stated there is no process*

*Commissioner Pete Morales then asked do multiple people need to request or just one individual Mr. Ozuna stated it only just takes one individual*

*Commissioner Trino Medina asked the process for other cities we can copy?*

*Mr. Luciano Ozuna stated during the workshop, we had a guide from the City of Mission and we can revisit.*

*Commissioner Trino Medina asked Mr. Bobby Salinas on the process*

*Chief Baudellio Castillo stated in the City of Weslaco, when the speed bump was requested the City Manager will send the request to the Police Department, PD will evaluate the area and then the recommendations will be send to the City Manager and City Commission.*

*Mayor Diana Martinez stated one resident on the list did call the Police Department for speeding and no police officers showed up and that's the reason why she is requesting speed bumps.*

*Chief Baudellio Castillo stated he will look into the matter.*



*Commissioner Pete Morales stated there is one individual who has complaint because there was no majority of a vote.*

*Commissioner Trino Medina stated the same situation; he has been approached by a citizen that does not want a speed bump in front of this house.*

**I. Consideration and action regarding the contract with Med-Care EMS for emergency ambulance services.**

*City Manager, Luciano Ozuna presented to on a contract with Med-Care EMS for emergency ambulance services for renewal or put out proposals for other services. Mr. Ozuna has checked with Fire Chief for any complaints. No complaints at this time. Mr. Ozuna has checked with legal, since this is an emergency response contract and a nonmonetary contract the city does not pay for the service.*

*City Attorney Cris Palacios stated since the city is not paying for the services the city will not cutting a monthly check and since it's an emergency services and since the city considers it as a nonmonetary you can still seek proposals without the payment.*

*Commissioner Pete Morales motioned to approve Commissioner Trino Medina seconded. Motioned carried.*

**J. Consideration and action regarding a contract with Cruz-Hogan Consultants, Inc. for the design of Two Regional Detention Facilities at Livas Elementary and Farias Elementary Schools**

*City Manager, Luciano Ozuna to submit a contract with Cruz-Hogan Consultants, Inc. for the design of Two Regional Detention Facilities at Livas Elementary and Farias Elementary Schools. Mr. Ozuna stated for Legal recommendations are to omit item 11 on page 3 "Limitations of Liability". Mr. Ronnie Cruz City Engineer agrees on the change.*

*Mayor Pro-tem Robert De La Garza motioned to approve Commissioner Pete Morales seconded. Motioned carried*

**K. Consideration and action to award the bids for the video cameras and installation purchase one Motorola radio, installation of 5 existing radios, purchase of graffixs, purchase and installation of lights and exterior and interior equipment for the 5 new police units.**

*Chief Baudelio Castillo submitted a proposal in September for 5 4X4 ford trucks for \$190,000 including lights and graffixs and stated the trucks have not arrived since ordered.*

*Mayor Diana Martinez asked the reasoning why the trucks have not arrived*

*Chief Baudelio Castillo stated city hall only financed the vehicles and not the installation of the exterior and interior equipment. Based for that reasoning he decided to leave the vehicles in Seguin, TX and the manufactures were waiting for the fixtures, Chief Castillo contacted city hall and was told to seek out bids for the fixtures.*

*Commissioner Pete Morales questioned on why we did not finance all the equipment through the bank.*

*City Manager, Mr. Luciano Ozuna stated he cannot answer that question because it was been handled by our previous purchasing agent and the police department. Mr. Ozuna stated, when the bids came before the commission the bids were for the (4) 2X4 and (1) 4X4 and it stated by the chief the accessories will be purchase at a later date.*

*Commissioner Pete Morales asked this was on the minutes.*

*City Manager, Mr. Luciano Ozuna stated it should be.*

*Commissioner Trino Medina asked if the accessories were approved.*

*City Manager, Mr. Luciano Ozuna stated no, the accessories were going to be presented at a later time.*



Officer Meza, address the three different quotes all have two companies that our direct source, and will be going with quote 2. The first one is from Digital Ally the reason been is because currently the police department uses Digital Ally for its cloud usage and cannot use a different camera. The second is the Grafix Shoppe, since we cannot copy the image and go with another company. Because we have worked with these companies in the past, and we are unable to go elsewhere for the designs, as for the radios; installation must be done with an authorized dealer but we are only purchasing one radio at this time.

Mayor Diana Martinez asked if there will be any warranty.

Officer Meza stated it will be a standard issued warranty of 3 years; the one Motorola radio will have extended warranty.

Mayor Diana Martinez asked Purchasing Agent, Adela Perez about a 3 year warranty.

Purchasing Agent, Adela Perez stated yes.

City Manager, Mr. Luciano Ozuna asked if there is warranty on the installation have warranty

Officer Meza stated yes

Mayor Pro-Tem Robert De La Garza asked regarding the North American vehicle

City Manager, Mr. Luciano Ozuna stated the North American strategy is for the purchase and installation of the exterior lights.

Officer Meza stated for all exterior and for the interior for the prisoner not to get hurt

City Manager, Mr. Luciano Ozuna asked if the warranty is included

Commissioner Pete Morales asked where the company located is

Officer Meza located in San Antonio but has a local office in La Feria

Mayor Pro-Tem Robert De La Garza asked regarding the 3 year warranty

Officer Meza stated he is unsure of the exact time, because some of the products have a different amount of warranty.

Commissioner Pete Morales stated we will save time going local.

Mayor Diana Martinez asked if it will take more monies for companies to pick up the vehicles

Officer Meza stated yes, for example Daily Wells only authorized dealer is in Weslaco, and they can send an individual for pick up and still include the warranty.

Commissioner Pete Morales asked what will be the turnaround locally.

Officer Meza stated a few days

Mayor Diana Martinez motioned to approve Quote 2 Commissioner Trino Medina seconded. Motioned carried

**L. Consideration and action on an ordinance to amend the General Fund Budget, Police Department, Equipment and Machines to provide funding for vehicle radio, lights, graphics and installations**

Commissioner Trino Medina motioned to approve the amount of \$ 69,160.00 Commissioner Pete Morales seconded. Motioned Carried

**M. Consideration and action on a Disposal Agreement with Republic Services for debris to be delivered by the City to the Republic Landfill**

City Manager, Mr. Luciano Ozuna stated rather than having the brush picked up, the city will do the pick-up and dispose of it in the landfill for a cost of \$24.57 a ton.

Commissioner Trino Medina motioned to approve Commissioner Pete Morales seconded. Motioned Carried.

**N. Consideration and action on emergency repairs to the lift station located at Winter Ranch Trailer Park**

City Manager, Mr. Luciano Ozuna presented on the repair needed for the lift station, Mr. Ozuna stated it broke 24 feet deep and the city was unable to fix it and had to hire a company to



*complete the job, it was an emergency because of the three trailer parks.. The total amount was \$25,650.00 and was done by Saenz Brothers Construction.*

*Mayor Diana Martinez motioned to approve Mayor Pro-Tem Robert De La Garza seconded. Motioned carried*

**O. Consideration and action on emergency relocation of a 8" water line on Alamo Road between Nebraska Road and Lopez Drive**

*City Manager, Mr. Luciano Ozuna presented emergency relocation of a 8" water line on Alamo Road between Nebraska Road and Lopez Drive, it was discovered by the contractor there was a 4" line was in the way within the proposed inlets. Mr. Ozuna stated the City's Engineer Ronnie Cruz recommended for the relocation.*

*Commissioner Trino Medina asked for the cost*

*Mr. Luciano Ozuna stated the total cost is \$34,632.54*

*Mayor Pro-Tem Robert De La Garza motioned to approve Mayor Diana Martinez seconded. Motioned carried*

**P. Consideration and action on a variance request to allow the construction of a new home in an R-MH Mobile Home Parks District, physically located at 458 Cameo Circle, legally described as Lot 81, Sun Shine Valley Estates for Isaac Rangel**

*CPD Director, Bobby Salinas presented on the request to allow the construction of a new home in an R-MH Mobile Home Parks District, staff found that there are approx. 13 single family homes that were either built or moved in within the subdivision.*

*The purpose of zoning is to have the orderly development of property. To separate uses that are thought to be incompatible and to prevent new development from interfering with existing uses. The existing mobile home subdivision has been in existence since 1987. The lots that were developed back in 1987 were developed without having a minimum width, length, or square footage. The lot we are dealing with only has 3,060 sq.ft. and our code requires a minimum of 6,250 for a single family residential lot. Our codes also require a minimum of an 800 sq.ft. for residential homes as well as 25' front, 5' sides, and 15' rear minimum setbacks for single family uses.*

*Staff recommends approval, subject to complying with R-1 setbacks and 6 members present and voting.*

*Mayor Diana Martinez motioned to approve Mayor Pro-Tem Robert De La Garza seconded. Motioned carried*

**Q. Presentation of Update Regarding Vacant Positions of the Police Department**

*Police Chief Baudelio Castillo stated all positions have been filled*

*Mayor Diana Martinez asked how many employees are there*

*Chief Castillo stated 48*

*Mayor Diana Martinez asked if all the 48 are up to date*

*Chief Castillo stated yes*

**EXECUTIVE SESSION: TIME 7:50 pm**

The City Commission will convene in Executive Session, in accordance with Texas Open Meetings Act, Vernon's Texas Statutes and Codes Annotated, Government Code, Chapter 551, Subchapter D, Exceptions To Requirement That Meetings Be Open. The City Commission reserves the right to go into executive session on any item listed in the Agenda Notice whether or not such item is posted as an Executive Session Item at any time during the meeting when authorized by the provisions of the Open Meetings Act. Subject to the foregoing reservation, the following are to items to be discussed in executive session:

1. Pursuant to Texas Government Code §551.071 Consultation with Attorney, Discussion Regarding Legal Issues Concerning Hiring Authority for City Employees; and
2. Pursuant to Texas Government Code §551.074 Personnel Matters and §551.071 Consultation with Attorney:
  - a. Discussion Regarding the Retirement/Resignation of the City Manager, Luciano Ozuna, Jr.

**OPEN SESSION: 8:16 pm**

**The City Commission will convene in Open Session to take necessary action, if any, in accordance with Texas Government Code, Chapter 551, Open Meetings, Subchapter E, Procedures Relating to Closed Meeting, § 551.102, Requirement To Vote Or Take Final Action In Open Meeting.**

**R. Consideration and Action Regarding the Retirement/Resignation of the City Manager, Luciano Ozuna, Jr.; and**

*Commissioner Trino Medina motion to approve Mayor Diana Martinez seconded. Motion Carried.*

**S. Consideration and Action Regarding Legal Issues Concerning Hiring Authority for City Employees**

*No Action at this time.*

**T. Consideration and Action Regarding the Appointment of an Interim City Manager and Set Salary.**

*Mayor Diana Martinez recommends to appoint Mr. Robert Salinas for Interim City Manager Commissioner Trino Medina seconds. Motion carries.*

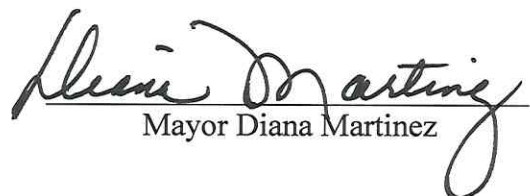
*Mayor Diana Martinez asked Mr. Luciano Ozuna to place the discussion of salary for next meeting.*

**CITIZEN PARTICIPATION:** Five minutes per person with no response from the City Commission. Residents must sign up prior to the city meeting.

*Mr. Daniel Tomlinson thanked the committee and informed the commission on the locations of his findings during his clean up.*

**ADJOURNMENT**

*There being no further business, Mayor Diana Martinez adjourn the meeting at 8:22 pm*

  
Mayor Diana Martinez

**ATTEST:**

  
Alexandra Rangel, City Secretary