

The Board of Commissioners for the City of Alamo, Texas met for the Second Regular Meeting on Tuesday, April 21, 2020 at 7:00 p.m, at the City of Alamo Municipal Building.

COMMISSION PRESENT:

Mayor Diana Martinez
Robert De La Garza, Mayor Pro-Tem
Okie Salinas, Commissioner
Pilar Garza, Commissioner
Pete Morales, Commissioner

COMMISSION ABSENT:

STAFF PRESENT:

Robert L. Salinas, City Manager via video conference
Rick Palacios, City Attorney via video conference
Alexandra Rangel, City Secretary
Richard Ozuna, Police Chief
Roy Contreras, Fire Chief
Michael Torres, IT Director

I. CALL MEETING TO ORDER

Mayor Diana Martinez called the regular meeting held on Tuesday, April 21, 2020 to order at 7:00 p.m. at the City of Alamo Municipal Building. Mayor Diana Martinez led the Pledge of Allegiance and Robert Salinas led the Invocation.

C. Presentation and Announcements

Fire Chief Roy Contreras gave a brief update on the COVID-19 cases in Hidalgo County and for the City of Alamo.

Mayor Diana Martinez asked Chief of Police Richard Ozuna out of the 12 cases how many are within city limits.

Chief of Police Richard Ozuna responded 6 cases

Commissioner Pete Morales asked out of the 5 released are they from outside city limits or from within

Chief of Police Richard Ozuna responded some are from outside city limits

D. Consideration and action to approve the minutes for the first regular meeting of April 07, 2020.

Commissioner Pilar Garza motioned to approve, and Commissioner Pete Morales seconded. Motion carried.

E. Updated Mayoral Declaration of Local State of Disaster Due to Public Health Emergency.

City Manager Robert Salinas stated the only things changed are the dates since it was close to expiring. He also stated Commissioner Okie Salinas approached him regarding employment coverage. He mentioned that he would like to offer our employees similar to when the City of Mission was doing, he stated that the City of Mission, had adopted a plan to help employees by providing 100% coverage for COVID-19 while on the job.

We are proposing a temporary Policy Regarding City of Alamo Employees that have Qualifying Reasons for Leave Related to COVID-19 During a Work Related Incident: The City of Alamo, for the duration of this declaration, may grant Administrative Leave with Pay to an employee, for a work related incident, when no other paid leave category is available or applicable, and leave without pay would not be appropriate. Employees shall report any potential exposure while on the job to their supervisor in order to keep record of a potential future COVID-19 case that may have occurred while on the job. These exposure records are required in order to qualify for Administrative Leave with Pay. A sick leave request, with a doctor's excuse stating COVID-

19 as the reason for being out and a written request for Administrative Leave with Pay shall be submitted to the Department Head. Administrative Leave with Pay granted to an employee will be submitted by the Department Director and forwarded to the Human Resources Director for processing. The City of Alamo will pay employees 100% of their salary not to exceed thirty (30) days or 240 working hours.

Mr. Salinas stated we will also have to go wait and see on the idea of re-opening businesses.

Mayor Diana Martinez asked if an employee gets sick do they have to use their sick leave

City Manager Robert Salinas responded no, since this new law has passed we are required to pay two weeks.

Commissioner Pete Morales asked are new employees covered by the declaration

Mayor Diana Martinez stated I believe so

City Attorney Rick Palacios stated yes, they are covered by the CARES act and the declaration

Commissioner Okie Salinas stated this will help people report their illness that have been to scared to say anything.

Commissioner Pete Morales asked will the parks become open

City Manager Robert Salinas responded according to the Governor it should be soon, but we still have it in our declarations the parks are open except for playground equipment.

Commissioner Pete Morales asked about the tennis courts

City Manager Robert Salinas responded we will rely on the Governor to guide us, depending on the sport

Commissioner Pete Morales asked what about us; golf, tennis and basketball courts

City Manager Robert Salinas responded yes as for the golf course and for the tennis and basketball courts no.

Mayor Diana Martinez asked the Chief of Police to continue to patrol the parks

Commission Pete Morales motioned to amend the amendment, and Commissioner Pilar Garza seconded. Motion carried.

F. Consideration and action to award the bid for the Janitorial Services for City buildings.

City Manager Robert Salinas stated we went out for bids on April 2, 2020 and received 3 bids:

- Clean Fix at \$43,200.00*
- C&C Cleaning & Janitorial at \$43,000*
- M&R's Elite Janitorial Solutions at \$54,600.00*

Our current contract will end on May 1st.

Mayor Diana Martinez stated with Clean Fixx, employees complained about the mess.

Mayor Diana Martinez motioned to award C&C Cleaning & Janitorial, and Commissioner Pilar Garza seconded. Motion carried. Vote 4-1 with Commissioner Pete Morales in dissent.

G. Consideration and action on approving resolution authorizing AEP Denial Resolution.

City Manager Robert Salinas stated AEP on April 3, 2020, AEP Texas Inc. ("AEP" or "Company") filed an Application to Amend its Distribution Cost Recover Factors ("DCRF") to Increase

Distribution Rates with each of the cities in their service area. In the filing, the Company asserts that it is seeking an increase in distribution revenues of approximately \$39.87 million (an approximately \$1.83 increase. This is the process we usually do, we hire Lloyd Gosselink and consultants to review the filing and negotiate for reasonable rates.

Mayor Pro-Tem Robert De La Garza motioned to approve, and Commissioner Pilar Garza seconded. Motion carried.

H. Consideration and action to approve the Urban County Requalification for Fiscal Years 2021-2023.

City Manager Robert Salinas stated this the notice regarding instructions and new Fair Housing and civil rights requirements for Urban County requalification, the County of Hidalgo is proceeding to re-qualify to receive Urban County designation as defined by the U.S. Department of Housing and Urban Development for the fiscal years 2021-2023.

Mayor Pro-Tem Robert De La Garza motioned to approve, and Commissioner Okie Salinas seconded. Motion carried.

I. Consideration and action on the presentation of the City Audit for Fiscal Year 2018-2019 ending September 30, 2019.

Mr. Guillermo Reyna presented on the findings of the FY 2018-19 annual city audit and complemented it was a clean audit. Mr. Reyna stated the financial statements presented fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the blended component units, each major fund, and the remaining fund information of the City of Alamo.

As for General Fund at September 30, 2019, general fund total expenditures were under budget appropriations by \$162,630. Actual revenues were more than budgeted revenues by \$131,110. Actual expenditures for the year exceeded actual revenues by \$346,565, after other financing sources.

Mr. Reyna stated no significant deficiencies identified thought out the audit, which is good news.

Mayor Diana Martinez thanked Finance Director Yvette Mendoza for all their effort.

Mayor Pro-Tem Robert De La Garza motioned to approve, and Commissioner Pilar Garza seconded. Motion carried.

J. Consideration and action on a variance request to allow for a 1' front setback instead of the code minimum 25' front setback, physically located at 409 Delia Ave., legally described as Lot 32, Alma Delia Subdivision for Jose Zambrano.

City Manager Robert Salinas stated the site is located 1,240' south of Duranta Ave. along the west side of Delia Ave. Staff made a neighborhood inspection of Alma-Delia Subdivision and found several carports that were within the minimum front setbacks. Several notices were sent with this lot being one of them. Upon receiving the notice, the applicant came into office to discuss the matter with Code Enforcement. The applicant was unaware of the need for a permit and the 25' front setback requirement. Based on previous approvals by the Board of Commissioners, Staff does not object to the variance to the front setback, subject to the carport remaining perpetually open and complying with the 5' side setback.

Mayor Diana Martinez motioned to approve, Commissioner Pete Morales seconded. Motion Carried.

K. Consideration and action on a variance request to allow for an 8' front setback instead of the code minimum 25' front setback, physically located at 404 Delia Ave., legally described as Lot 56, Alma Delia Subdivision for Xitlaly Vasquez.

City Manager Robert Salinas stated the site is located 1,345' south of Duranta Ave. along the east side of Delia Ave. Staff made a neighborhood inspection of Alma-Delia Subdivision and found several carports that were within the minimum front setbacks. Several notices were sent with this lot being one of them. Upon receiving the notice, the applicant came into office to discuss the matter with Code Enforcement. The applicant was unaware of the need for a permit and the 25' front setback requirement. Based on previous approvals by the Board of Commissioners, Staff does not object to the variance to the front setback, subject to the carport remaining perpetually open.

Mayor Diana Martinez motioned to approve, and Commissioner Pilar Garza seconded. Motion Carried.

L. Consideration and action on a variance request to allow a 15' front setback instead of the code minimum 25' front setback, physically located at 1310 Anahi St., legally described as Lot 28, Alamo Trails for Roel Rodriguez, Jr.

City Manager Robert Salinas stated the site is located approximately 440' east of Laura Dr. on the east side of Anahi St. In reviewing the area, it is noted that there have been 9 variances approved within this subdivision for a reduction of the front setback from 25' to 15' with all 9 being cul-de-sac lots. The fact that this lot has a shorter length compared to the other lots within this subdivision makes this particular request easy to understand. Due to the large front setback required and the lot being too short, staff does not object to the variance.

Commissioner Okie Salinas motioned to approve, and Commissioner Pilar Garza seconded. Motion Carried.

CITIZEN PARTICIPATION: The city will be accepting public comments from 8am-5pm on the day of the meeting to be announced during the meeting. Email comments to arangel@alamotexas.org. Five minutes per person with no response from the City Commission. Residents must sign up prior to the city meeting.

No citizen participation

I. ADJOURNMENT

Citizens are encouraged to sign the attendance sheet.

There being no further business, Mayor Diana Martinez adjourned the meeting at 7:34 pm

ATTEST:


Alexandra Rangel, City Secretary


Mayor Diana Martinez

