

The Board of Commissioners for the City of Alamo, Texas met for the Second Regular Meeting on Tuesday, September 15, 2020 at 7:00 p.m., at the City of Alamo Municipal Building.

**COMMISSION PRESENT:**

Mayor Diana Martinez  
Robert De La Garza, Mayor Pro-Tem  
Okie Salinas, Commissioner  
Pilar Garza, Commissioner  
Pete Morales, Commissioner via video conference

**COMMISSION ABSENT:**

**STAFF PRESENT:**

Robert L. Salinas, City Manager  
Cris Palacios, City Attorney  
Alexandra Rangel, City Secretary  
Richard Ozuna, Police Chief  
Roy Contreras, Fire Chief  
Rafael Tapia, AEDC Director  
Yvette Mendoza, Finance Director

**I. CALL MEETING TO ORDER**

*Mayor Diana Martinez called the regular meeting held on Tuesday, September 15, 2020 to order at 7:00 p.m. at the City of Alamo Municipal Building. Mayor Diana Martinez led the Pledge of Allegiance and Cris Palacios led the Invocation.*

**C. Presentation and Announcements**

*Mayor Diana Martinez asked Chief Ozuna for an update of the COVID-19 numbers, Chief Ozuna stated as of this morning there are 5 individuals within the city limits, and the two officers are still not cleared.*

**D. Consideration and action to approve the minutes for the first regular meeting of September 01, 2020.**

*Commissioner Pete Morales motioned to table, Commissioner Okie Salinas seconded. Motion carried.*

*Mayor Diana Martinez and Mayor Pro-Tem Robert De La Garza dissent.*

**E. Updated Mayoral Declaration of Local State of Disaster Due to Public Health Emergency.**

*City Manager Robert Salinas stated the changes made in to this declaration is the removal of the shelter at home as stated in the county's order.*

*Mayor Pro-Tem Robert De La Garza motioned to approve, and Commissioner Okie Salinas seconded. Motion carried.*

**F. Consideration and action regarding a contract for media & consulting services for television and radio marketing for the City of Alamo.**

*City Manager Robert Salinas stated he was asked to go out for bids, since each bidder submitted various pricing, he stated that he submitted a cost based on the production of one month worth of commercials. before you is the total of each submission:*

- 1. Arena Analytics at \$12,990 includes costs of production and radio and tv time with 40 radio adds*
- 2. Cultura Marketing at \$1,2,000 plus costs of production and radio and tv time, plus \$3,000 for 1 month of TV time*
- 3. iHeart Media at \$10,788 for 330 radio adds*
- 4. Maverick Media at \$13,000 includes costs of production and radio and tv time only*

*Mayor Pro-Tem motioned to approve iheart media*

*Mayor Diana Martinez stated the lowest for radio is iheart?*

*City Manager Robert Salinas responded yes*

*Mayor Diana Martinez asked for TV?*

*City Manager Robert Salinas responded Arena Analytics with an annual contract of \$10,000 and then with the production price of \$495 and \$2,495 per month.*

*Mayor Diana Martinez asked how much the \$495 cover for graphic design? Will they charge \$45 per hour?*

*City Manager Robert Salinas responded yes*

*Mayor Diana Martinez asked so it will not be the \$12,000 dollars it could be more*

*Commissioner Okie Salinas stated it will depend on us if we want the graphic design*

*City Manager Robert Salinas responded yes*

*Commissioner Okie Salinas motioned to approve arena analytics, and Commissioner Pilar Garza seconded.*

*Commissioner Okie Salinas stated will Mayor Pro-Tem vote for radio*

*City Manager Robert Salinas asked are we voting one for radio and one for tv?*

*Mayor Diana Martinez stated that is how we had it the last time, she asked if we approve arena and cost is greater than the \$12,990.*

*City Manager Robert Salinas stated this is for one month, the original Maverick Media contract was for \$19,000 and the Arena Analytics had different costs. They had \$495 for spots, they are providing all services. I took a monthly cost of \$2,495 and added the cost of production of \$495 is the annual cost of \$12,990. It may be more if we decide to additional spots, basically the same amount.*

*Commissioner Okie Salinas stated just like the summer we can do a budget amendment for a census commercial.*

*City Manager Robert Salinas responded yes that is correct*

*Commissioner Okie Salinas stated this was part of the agenda a month ago*

*City Manager Robert Salinas responded yes that is correct*

*Commissioner Okie Salinas stated he is interested in iHeart for radio and Arena for media, can we put this together?*

*City Manager Robert Salinas responded we can motion separately and then we can put them together.*

*Mayor Diana Martinez motioned to approve iHeart for radio, and Commissioner Okie Salinas seconded. Motion carried.*

*and Commissioner Okie Salinas motioned to approve Arena Analytics, and Commissioner Pilar Garza seconded. Motion carried.*

*Mayor Diana Martinez in dissent*

**Public Hearing**



**Public Hearing on Proposed Tax Rate \$0.5817/\$100.00 Valuation for the City of Alamo for Fiscal Year Beginning October 1, 2020 through September 30, 2021.**

*No Citizen Participation*

**G. Consideration and action on an Ordinance to Adopt the City of Alamo Fiscal Year 2020-2021 City Budgets for the General Fund, Debt Service Fund, Water and Sewer Fund and Hotel/Motel Tax Fund.**

*City Manager Robert Salinas stated in the previous workshop budget meeting to discuss the inclusion of the additional dollar increase for the Fire Marshal position, which adds up to a little over \$2,000 to the deficit.*

*Commissioner Okie Salinas motioned to approve, and Commissioner Pilar Garza seconded. Motion carried.*

**H. Consideration and action on an Ordinance Adopting the Tax Rate and Levy for the City of Alamo for the Tax Year 2020 and Fiscal Year beginning October 1, 2020 through September 30, 2021.**

*City Manager Robert Salinas stated this is referred to the tax rate we held a public hearing for to keep it the same which \$0.5817.*

*Commissioner Okie Salinas motioned to approve, and Commissioner Pilar Garza seconded. Motion carried.*

**I. Consideration and action to approve the purchases to improve safety in response to the mitigation of the spread of COVID-19.**

*City Manager Robert Salinas stated this is to have access controls for City Hall, Police Department, & Municipal Court at a total cost of \$25,561.72*

*Mayor Pro-Tem Robert De La Garza motioned to approve, and Commissioner Okie Salinas seconded. Motion carried.*

**J. Consideration and action to extend the TML-IRP Insurance for Property, Liability and Workers Comp. Insurance for FY 2020-2021.**

*City Manager Robert Salinas stated this is our general and liability insurance, there was a slight increase of 4.78%, they gave us a 2% discount. Instead of \$275,061 now its \$288,253.28. we normally anticipate for this and increase of 5% in our budget.*

*Mayor Diana Martinez stated last year the city received some money back*

*City Manager Robert Salinas yes, for the health insurance*

*Mayor Pro-Tem Robert De La Garza motioned to approve, and Commissioner Pilar Garza seconded. Motion carried.*

**K. Consideration and action to approve the First Amendment to the Cares Act Interlocal Cooperation Agreement between the County of Hidalgo, Texas and the City of Alamo.**

*City Manager Robert Salinas stated we received this amendment last Thursday, this will allow us to ask for an additional 20% from the CARES Act.*

*Commissioner Pilar Garza motioned to approve, and Commissioner Okie Salinas seconded. Motion carried.*

**L. Consideration and Action for direction on a proposal for the dedication of city property to Hidalgo County Drainage District #1.**

*City Manager Robert Salinas stated On July 9, 2020, we received a request from Spoor Engineering in regards to a proposed single family residential subdivision. In order to make the drainage for this subdivision work, the engineer is proposing to drain into an existing irrigation ditch located within a city owned property located within the County near the old landfill. .*

*The developer has spoken to the irrigation district and has received a verbal agreement subject to their board approving it. The developer will then enter talks with Hidalgo County Drainage District No. 1 about taking ownership of the ditch and maintaining it thereafter. I am looking for direction on whether the City is interested in dedicating the property where the ditch is located to the HCDD#1. A developer is asking if this idea is possible, after checking with our City Attorney the city can donate property to other entities such as the drainage district it will be up to us if we decide.*

*City Attorney Cris Palacios stated the other option beside donating is selling it less than the market value and to keep using it as a public propose and that has to be written in the contract. For example, the drainage, that is considered as a public propose. If they are not using it for that purpose then it should be reverted back to the city.*

*Commissioner Okie Salinas asked will it be used for drainage?*

*City Manager Robert Salinas responded yes.*

*Commissioner Okie Salinas asked have we maintained it*

*City Manager Robert Salinas responded no we have not*

*Mayor Diana Martinez asked Mr. Salinas for his recommendation*

*City Manager Robert Salinas responded because it's currently a ditch and used for irrigation and going to go to another public entity, I do not have an issue dedicating it to the drainage district using it at as a ditch. Also, we want to control the width*

*Mayor Pro-Tem Robert De La Garza asked what is the width at the moment*

*City Manager Robert Salinas responded there is an existing 44-foot ditch, this state it's a 75-foot center line.*

*Mayor Pro-Tem Robert De La Garza stated can it be placed underground*

*City Manager Robert Salinas responded like a storm drainage pipe, could be*

*Commissioner Okie Salinas asked the City Attorney everything approved must be added to the documents?*

*City Attorney Cris Palacios responded yes, for the transfer conveyance documents. We will add a provision stating they have to use it for that particular purpose and if it is ever ceased it will revert back to the City of Alamo. This item still has to comeback with an ordinance authorizing the Mayor or City Manager and stating what was agreed among the commission.*

*Mayor Pro-Tem Robert De La Garza motioned to approve, and Commissioner Okie Salinas seconded. Motion carried.*

#### **M.Consideration and Action for CDBG-MIT Grant Administration Services**

*City Manager Robert Salinas stated we had a public hearing regarding Grant Administration Services, we did receive one application and that was from Mr. Francisco Briones. Since he was the only one that applied he is automatically awarded.*

*Mayor Diana Martinez motioned to approve, and Commissioner Pilar Garza seconded. Motion carried.*

#### **N. Discussion regarding the review of the engineering/architectural professional services for the CDBG-MIT**



City Manager Robert Salinas stated a public notice was published to hire an engineering/architectural professional services for the CDBG-MIT and packets are before you. This item is for discussion on how the decision is made, will the commission like to make the decision or a committee. He did ask Mr. Briones on how this is handled, he stated however the commission chooses.

Mayor Diana Martinez stated she rather have a committee do it

Mayor Pro-Tem Robert De La Garza stated he rather have a committee do it

Commissioner Pete Morales stated he rather have the commission decide

Mayor Diana Martinez stated he does have the majority and will decide, if we get a committee they can decide what is best for the community.

Commissioner Pete Morales stated in the past the commission have always reviewed the RFQ.

City Manager Robert Salinas stated a scoring sheet will be handed out to decide on the engineering/architectural professional services.

**O. Consideration and action to approve the AEDC FY2021 proposed budget**

City Manager Robert Salinas stated this budget has been approved already by the AEDC.

AEDC Director Rafael Tapia stated:

- Overall the FY 2021 budget reflects a decrease of \$57,480
- \$20 increase to Overtime 528-1007
- \$2,000 increase to Promotional T-shirt 528-5167
- \$3,000 increase to Machine Equipment 528-8701
- \$62,500 decrease to STHS ER 528-5163
- \$102,236 for payroll
- \$86,235 for operating expenses
- \$9,200 for maintenance
- \$48,300 for contract services
- \$92,500 for program expenses
- \$30,847 for debt service
- \$3,000 for fixed assets
- \$520,969 for transfers

Commissioner Okie Salinas asked is the \$62,500 payment for \$125,000

AEDC Director Rafael Tapia responded no, the way the STHS structure was, for the first payment of \$125,000 from the AEDC, \$125,000 from the city this upcoming year the city will be paying \$62,500 and the AEDC will be paying \$62,500 in the total of \$125,000.

Commissioner Okie Salinas motioned to approve, and Commissioner Pilar Garza seconded. Motion carried.

Mayor Diana Martinez stated this question has nothing to do with the budget but with AEDC and if they were part of the express carwash

AEDC Director Rafael Tapia responded no, we are just welcoming them to the city

**P. Presentation regarding the AEDC progress report for ACAP**

AEDC Director Rafael Tapia this is our last round and the deadline is on September 11 and the final approval on September 23<sup>rd</sup>.

Program Stats:

As of the date of this report:

- 140 applications have been submitted

- 140 applications have been reviewed by staff
- 6 applications are currently ready to be presented to committee
- 13 applications pending completion or final staff review
- 30 applications in total have been declined by staff/committee/withdrew
- 9 applications have been denied by staff due to being outside city limits
- 7 application has been denied by staff due to applicant not being affected by COVID-19
- 7 applications have been denied by staff as incomplete
- 3 applications disqualified by committee oversight
- 4 applications were withdrawn
- 102 applications have been reviewed by committee
- 95 applications have been approved totaling \$343,859.74
- 45 business applications totaling \$204,442.32
- 50 mortgage and rent applications totaling \$139,417.42

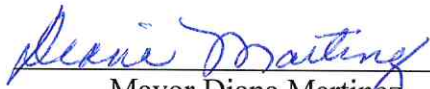
**CITIZEN PARTICIPATION:** The city will be accepting public comments from 8am-5pm on the day of the meeting to be announced during the meeting. Email comments to [arangel@alamotexas.org](mailto:arangel@alamotexas.org). Five minutes per person with no response from the City Commission. Residents must sign up prior to the city meeting.

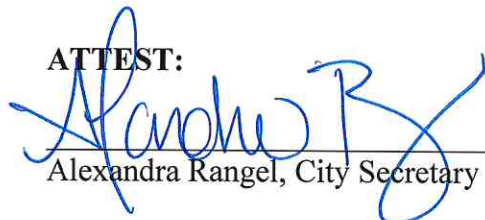
*No Citizen participation*

#### **I. ADJOURNMENT**

Citizens are encouraged to sign the attendance sheet.

*There being no further business, Mayor Diana Martinez adjourned the meeting at 7:33 pm*

  
\_\_\_\_\_  
Mayor Diana Martinez

**ATTEST:**  
  
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Alexandra Rangel, City Secretary

