

**CITY OF ALAMO**  
**REQUEST FOR SEALED BIDS**

The City of Alamo hereby requests sealed bids for the purchase of the following:

**HOT MIX ASPHALT**  
**RFB NO. 24-01-02**

Sealed bids addressed to Adela Perez, Purchasing Agent, will be accepted at the Alamo City Hall Purchasing Department, 420 N. Tower Rd., Alamo, Texas 78516, until **3:00 p.m. on February 15, 2024**, at which time they will be opened and read aloud. Please mark envelope, **Sealed Bid – Hot Mix Asphalt**”.

Potential Respondents are advised that the bidding documents can be downloaded from the City of Alamo web page address: [www.alamotexas.org](http://www.alamotexas.org), and may also be secured at the Alamo City Hall Purchasing Department, 420 N. Tower Rd., Alamo, Texas, or by calling 956/787-0006, ext. 141. Be advised that if your company is contemplating on bidding this project you must contact the Purchasing Department, so that any changes/additions via addendum form can be forwarded to your company. (Please include your company name, address, telephone, fax and email as well as contact person).

The City of Alamo reserves the right to accept or reject any and all bids and to accept the bid to be the best and most advantageous to the City and to hold bids for a period of forty-five (45) days from the date of the bid opening without taking action for the purpose of reviewing the bids and investigation of bidders’ qualifications prior to award. Bids submitted past the aforementioned date and time will not be accepted.

Adela Perez  
City of Alamo  
Purchasing Agent

**VENDOR'S NOTICE OF INTENT TO SUBMIT A BID**

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If you intend to submit a bid for **Hot Mix Asphalt RFB NO. 24-01-02** with the City of Alamo as outlined in the specifications, please indicate your intention by signing, dating, and returning this form to the address below prior to **February 15, 2024**, so that you may receive any addendums to the specifications should the need arise.

**Adela Perez  
Purchasing Agent  
City of Alamo  
Purchasing Department  
420 N. Tower Rd.  
Alamo, Texas 78516  
Phone: (956) 787-0006, ext. 141  
Fax: (956) 283-8855**

Name: _____	Signature: _____
Title: _____	Company/Agency: _____
Mailing Address: _____	City/State/Zip: _____
Phone: _____	Fax: _____
Email: _____	

**CITY OF ALAMO**

**HOT MIX ASPHALT RFB NO. 24-01-02**

**I. General Requirement:**

It is the intent of the City of Alamo, Texas to purchase Hot Mix Asphaltic Concrete of the type listed in Section III below, as outlined in these specifications. This material is to be used by the City as a surface wearing course.

**II. Materials (General):**

Asphaltic concrete shall consist of hot mixture of mineral aggregate and asphaltic materials, and will be used as a surface course.

**III. Type and Grade:**

Type "D" (Fine graded surface course) modified.

The hot mix asphalt concrete shall conform to the requirements of Item 340, of the Texas Department of Transportation, 1993 specifications, with anti-stripping agents. The successful bidder shall submit an asphalt mix design within ten (10) days upon award of contract from a geotechnical laboratory demonstrating that the hot mix asphaltic concrete to be used meets these specifications. The asphalt to be used shall be PG 64-22 (standard in current TXDOT mixes). Special modifications to Standard Specification Item 340 for this project are as follows:

1. **Asphalt Content-** Asphaltic material (PG 64-22 standard in current TXDOT mixes) shall be from 4 ½ to 8.0 percent of the mixture by weight.
2. **Hveem Stability-** Hveem stability shall not be less than 30 percent.

**IV. BID QUANTITY:**

1. This bid quantity is approximately **1800 Tons of Hot Mix Asphaltic Concrete Type "D" (fine graded surface course).**
2. Pay request shall be submitted for review and paid on a monthly basis.
3. Bid unit price quantities shall be good for a term of one year from date of bid award.
4. The bid price shall be full compensation for delivery. Quantities and delivery locations will be negotiated with successful bidder.
5. **Quantity subject to change.** Quantities shown are approximate, it is specifically understood that these quantities may be increased or decreased without adjustment to the unit price.

**V. TRANSPORTING:**

The asphaltic mixture, prepared as specified above, shall be hauled to the job site in tight vehicles previously cleaned of all foreign material. In cool weather or for long hauls, canvas covers and insulating of the truck bodies may be required. If the temperature of the asphaltic mixture of a load or any part of a load becomes less than 225 degrees Fahrenheit or more than 350 degrees Fahrenheit all or any part of the load may be rejected.

**CITY OF ALAMO**  
**HOT MIX ASPHALT RFB NO. 24-01-02**  
**BID FORM**

The \_\_\_\_\_ (bidder), having read the specifications, proposes to furnish the below noted Hot Mix Asphalt, for the full and firm price and within delivery time designated below, in full compliance with the specifications.

Respectfully submitted this \_\_\_\_\_ day of \_\_\_\_\_ 2024.

The undersigned affirms that they are duly authorized to execute this agreement, that this company, corporation, firm, partnership or individual has not prepared this bid in collusion with any other bidder, and that the contents of this bid as to prices, terms or conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business prior to the official opening of this bid.

<u>Description/Estimated Quantity</u>	<u>Price Per Ton</u>	<u>Total Amount</u>
<b>1. 1800 Tons of Hot Mix Asphalt Type D</b>	<b>\$ _____</b>	<b>\$ _____</b>

Delivery Date: \_\_\_\_\_

Company: \_\_\_\_\_ Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Email: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Title: \_\_\_\_\_

\_\_\_\_\_  
Please print above signature

## **CONFLICT OF INTEREST**

Effective March 1, 2006, Chapter 176 of the Texas Local Government Code (House Bill 914) requires that any vendor or person considering doing business with a local government entity disclose the vendor or person's affiliation or business relationship that might cause a conflict of interest with a local government entity. The Conflict of Interest Questionnaire form is available from the Texas Ethics Commission at [www.ethics.state.tx.us](http://www.ethics.state.tx.us). Complete Conflict of Interest Questionnaire may be mailed or delivered by hand to the Purchasing Agent. If mailing a completed form, please mail to:

Adela Perez, Purchasing Agent  
City of Alamo  
420 N. Tower Road  
Alamo, Texas 78516

Any attempt to intentionally or unintentionally conceal or obfuscate a conflict of interest may automatically result in the disqualification of the vendor's submittal.

By submitting a response to a City of Alamo Request for Proposals, Request for Bids, or Request for Qualifications or by conducting business with the City, you are representing that you are in compliance with the requirements of Chapter 176 of the Texas Local Government Code.

**IF YOU HAVE ANY QUESTIONS ABOUT COMPLIANCE, PLEASE CONSULT YOUR OWN LEGAL COUNSEL. COMPLIANCE IS THE INDIVIDUAL RESPONSIBILITY OF EACH PERSON OR AGENT OF A PERSON WHO IS SUBJECT TO THE FILING REQUIREMENT. AN OFFENSE UNDER CHAPTER 176 IS A CLASS "C" MISDEMEANOR.**

# CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

## FORM CIQ

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

### OFFICE USE ONLY

Date Received

**1** Name of vendor who has a business relationship with local governmental entity.

**2**  Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

**3** Name of local government officer about whom the information is being disclosed.

\_\_\_\_\_  
Name of Officer

**4** Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

Yes       No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

Yes       No

**5** Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

**6**  Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

**7**

\_\_\_\_\_  
Signature of vendor doing business with the governmental entity

\_\_\_\_\_  
Date

## **CONFLICT OF INTEREST QUESTIONNAIRE**

### **For vendor doing business with local governmental entity**

A complete copy of Chapter 176 of the Local Government Code may be found at <http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm>. For easy reference, below are some of the sections cited on this form.

**Local Government Code § 176.001(1-a):** "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

**Local Government Code § 176.003(a)(2)(A) and (B):**

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

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(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that

(i) a contract between the local governmental entity and vendor has been executed;  
or

(ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor.

**Local Government Code § 176.006(a) and (a-1)**

(a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

(1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);

(2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or

(3) has a family relationship with a local government officer of that local governmental entity.

(a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

(1) the date that the vendor:

(A) begins discussions or negotiations to enter into a contract with the local governmental entity; or

(B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

(2) the date the vendor becomes aware:

(A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);

(B) that the vendor has given one or more gifts described by Subsection (a); or

(C) of a family relationship with a local government officer.