

**City of Alamo**  
**Job Description**

<b>JOB TITLE:</b>	Parks Maintenance Level I	<b>APPROVED BY CITY COMMISSION</b>
<b>DEPARTMENT:</b>	Parks and Recreation	<b>DATE:</b> <u>04/18/1995</u>
<b>DEPT. NO:</b>	1700	<b>SALARIED:</b>
<b>SUPERVISOR:</b>	Parks and Recreation Dir.	<b>HOURLY:</b> <b>XXX</b>
<b>FULL TIME:</b>	<b>XXX</b>	<b>EXEMPT:</b>
<b>PART TIME:</b>		<b>NON-EXEMPT:</b> <b>XXX</b>

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**JOB SUMMARY:** Under supervision, performs various jobs in general maintenance and development of parks and recreational lands and facilities, which require skill, ability, and knowledge of park maintenance; and do related work as required.

**ESSENTIAL JOB FUNCTIONS:** Mows, plants seed, and fertilizes park land (as needed) and responsible for litter control. Operates various equipment and hand tools as per project Repairs objects and structures as required. Maintains and cleans public restrooms and various public facilities. Responsible for upkeep and replacement of shrubs and landscaping on city grounds and parks

**OTHER JOB FUNCTIONS:** Operates various push-type or hand-held power tools such as lawn mowers, edger's, line trimmers, chain saws, etc.; performs maintenance upkeep at City Hall, swimming pool, also at Community Buildings, etc.; to include installation of city Christmas decorations.

**WORKING CONDITIONS AND PHYSICAL DEMANDS:** Outside, extreme weather conditions (hot and cold), works bent over, kneeling, for extended periods of time.

**REQUIRED EDUCATION, DEGREES, CERTIFICATES, AND/OR LICENSES:** Completion of Sixth grade, high school diploma/GED.

**EXPERIENCE, TRAINING, KNOWLEDGE AND SKILLS:** Use of general maintenance procedures and use of tractors, mowers, edger's and other equipment with skill and safety. Knowledge of swimming pool and athletic field maintenance Knowledge of cleaning chemicals and paints

**ACKNOWLEDGEMENT**

As evidenced by my signature below, I have read my job description and have fully understood my duties and responsibilities related to my employment with the City of Alamo. I also acknowledge that I am qualified to perform these duties and, with or without reasonable accommodation, can perform the essential functions of this position as described. Further, I understand that if, at any time, I am unclear as to what my job duties and responsibilities are, or what is expected of me, I will notify management to interpret these duties and expectations.

"Parks Maintenance"

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Print name

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Signature

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Date