

Board of Commissioners for the City of Alamo, Texas met for the Special Meeting held on Wednesday, November 5th, 2025 at 6:00 p.m., at the City of Alamo Municipal Building.

COMMISSION PRESENT:

Mayor J.R. Garza
Roel Leon Moreno Jr, Mayor Pro-Tem
Okie Salinas, Commissioner
Pete Morales, Commissioner
AJ Garcia, Commissioner

COMMISSION ABSENT:

STAFF PRESENT:

Robert L. Salinas, City Manager	Alexandra Rangel, Assistant City Manager
Rick Palacios, City Attorney	Ana Garza, City Secretary
Saul Solis, Police Chief	Joe Tamez, Library Director
Sergio Zavala, Planning Director	Julio Villarreal Jr., Public Works Director
Adela Perez, Purchasing Agent	Michael Torres, IT Director
Sandra Chavez, Parks & Rec Director	Antonio Carrillo, Asst. Public Works Dir.
Isauro Trevino, AEDC Consultant	Alex Oyoque, Museum Director
Ronnie Cruz, City Engineer	Nina Chavez, Creative Producer
Yvette Mendoza, Finance Director	Melissa Leal, Water Billing Supervisor

I. CALL MEETING TO ORDER

Mayor J.R. Garza called the special meeting held on Wednesday, November 5th, 2025 to order at 6:00 p.m. at the City of Alamo Municipal Building. City Manager Robert L. Salinas led the Pledge of Allegiance and Pastor Tuttle led the Invocation.

Presentation and Announcements

- *City Manager Robert L. Salinas thanked all the City of Alamo employees for helping at Trunk or Treat event on October 24th, 2025.*
- *City Manager Robert L. Salinas stated that the City of Alamo offices will be closed Tuesday, November 11th, 2025 in observance for Veterans Day.*
- *Arise South Tower Representative Ramona Casas thanked the City Commission for the opportunity to speak and expressed her appreciation for the completion of the Wastewater Treatment Plant Project. She mentioned that this was something her organization, along with several colleagues, had requested many years ago, and she is grateful that it has finally been completed, as residents are no longer affected by the odors of the plant. She requested a tour of the facility so that those who worked hard to make this project possible can see the results of their efforts. Additionally, she requested assistance with issues related to the Military Highway Water Supply and asked for the contact information so they can work toward resolving the matter.*
- *Assistant City Manager Alexandra Rangel stated that the City of Alamo Museum will be hosting a Rummage Sale on Saturday, November 8th, 2025 from 9 a.m. to 5 p.m.*
- *Museum Director Alex Oyoques invited everyone to the Friends of the Museum Rummage Sale on Saturday November 8th, 2025 from 9 a.m. to 5 p.m. at the Maria Del Pilar Garza Museum at 840 W. Austin Ave.*

II. CONSENT AGENDA

All consent agenda items are considered routine by the City Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Commission May Take Various Actions; Included But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Commission May Elect To Go Into Executive Session Item At Any Time During The Meeting When Authorized By The Provision Of The Open Meetings Act.

1. Consideration and Action to Approve the minutes for a regular meeting on October 7th, 2025.

2. Consideration and Action to Approve the minutes for a regular meeting on October 21st, 2025.
3. Consideration and Possible Action to update the City's Purchasing Procedures Manual Section 3.0 "Purchasing Policies and Procedures".

Mayor Pro Tem Roel Leon Moreno Jr. motioned to approve items 1-3, Commissioner Pete Morales seconded. Motion carried.

III. REGULAR AGENDA

- D. Consideration and Action to Approve the Laguna Park Pond Cleanup Project.

Commissioner Pete Morales requested for this item to go under Executive Session because he is seeking legal council.

- E. Consideration and Action to Approve a Resolution Denying the Statement of Intent Filed by Texas Gas Service to Increase Rates.

City Manager Robert L. Salinas stated that this process is conducted annually with Texas Gas Service, as the company regularly seeks to increase its rates. By approving the the resolution to deny the Statement of Intent filed by Texas Gas Service for a rate increase, the City helps protect residents form higher utility costs.

Commissioner AJ Garcia motioned to approve, Commissioner Pete Morales seconded. Motion carried.

- F. Consideration and Action Regarding Advertising Proposal de Shopping on Texas Magazine – Hotel/Motel Promotion Campaign.

De Shopping Representative Gloria Gracia presented herself and provided copies of the magazine and the advertising contract. She gave an overview of the publication, including its distribution areas, pricing and visibility. Ms. Gracia highlighted the magazines importance in attracting shoppers form Mexico and to the Rio Grande Valley. She noted that "de Shopping" Magazine distributes 30,000 copies monthly along the Texas border. Its mission is to serve as a key link between the commercial and business sectors of the Rio Grande Valley and other regions of Texas, connecting them with both local and international consumers interested in investing in and purchasing products and services in Texas.

Further questions and comments were addressed.

Commissioner Okie Salinas motioned to approve, Commissioner AJ Garcia seconded. Motion carried.

- G. Consideration and Action on seal coating and striping of the parking spaces along Main Street, from 9th Street to 7th Place, including S. 8th Street from Main St. to Austin Avenue.

City Manager Robert L. Salinas stated that this is the area south of the Alamo Central Park. The proposal is to seal coat the entire parking lot and parking spaces. Three different quotes were received with JP Sealcoating being the lowest bidder at \$23,500.00

Mayor J.R. Garza asked how soon they can get started.

Public Works Director Juio Villarreal stated that he will contact him to start as soon as possible

Mayor J.R. Garza stated he would like for this project to be completed.

Commissioner Pete Morales motioned to approve, Commissioner Okie Salinas seconded. Motion carried.

H. Consideration and Action to Approve Alaniz-Villagomez Park Bid for New Restrooms.

AEDC Consultant Isauro Treviño stated that they had requested extra time for this bid because as illustrated in the plans provided, there concern was to include family restrooms. Male and Female restrooms are included but they needed the family restroom to be included and stayed within budget. They were able to obtain 3 bids within the \$100,000 budget. He is recommending approval for S. Lerma Construction LLC.

Mayor Pro Tem Roel Leon Moreno Jr. motioned to approve, Commissioner Pete Morales seconded. Motion carried.

I. Consideration and Action to Approve Alaniz-Villagomez Park for Irrigation System for Baseball Field.

AEDC Consultant Isauro Treviño stated that for this bid they are way within budget. When talking with the architect they learned that sprinkler people have their own licenses and they would come out with their own design. We were able to figure out and one of the most important thing was for the sprinkler system to be automated, which this one will be. The park will have 8 stations with a timer, which will be easier to operate. A \$50,000 budget was credited for the sprinkler system but the lowest bid was received at \$19,250 and seeking approval. This will cover the entire base ball field and soccer fields.

Commissioner Okie Salinas motioned to approve, Mayor Pro Tem Roel Leon Moreno Jr. seconded. Motion carried.

EXECUTIVE SESSION

The City Commission will convene in Executive Session, in accordance with Texas Open Meetings Act, Vernon's Texas Statutes and Codes Annotated, Government Code, Chapter 551, Subchapter D, Exceptions To Requirement That Meetings Be Open. The City Commission reserves the right to go into executive session on any item listed in the Agenda Notice whether or not such item is posted as an Executive Session Item at any time during the meeting when authorized by the provisions of the Open Meetings Act. Subject to the foregoing reservation, the following are to items to be discussed in executive session:

1. Pursuant to Texas Government Code §551.071 Consultations with Attorney:

- a. Discussion regarding Legal Issues Concerning Standard Operating Procedures for the City Projects.
- b. Regular Agenda item D - Consideration and Action to Approve the Laguna Park Pond Cleanup Project.

OPEN SESSION:

The City Commission will convene in Open Session to take necessary action, if any, in accordance with Texas Government Code, Chapter 551, Open Meetings, Subchapter E, Procedures Relating to Closed Meeting, § 551.102, Requirement To Vote Or Take Final Action In Open Meeting.

Mayor J.R. Garza open session at 7:18 p.m.

- a. Discussion regarding Legal Issues Concerning Standard Operating Procedures for the City Projects.

No further comments for this item.

b. Regular Agenda item D - Consideration and Action to Approve the Laguna Park Pond Cleanup Project.

Commissioner Pete Morales motioned to approve TRIMAD, Mayor Pro Tem Roel Leon Moreno Jr. seconded. Motion carried.

CITIZEN PARTICIPATION: Five minutes per person with no response from the City Commission. Residents must sign up prior to the city meeting.

- *No citizen participation.*


I. ADJOURNMENT

Citizens are encouraged to sign the attendance sheet.

There being no further business, Mayor J.R. Garza adjourned the meeting at 7:18 p.m.


Mayor J.R. Garza

ATTEST:



Ana Garza, City Secretary