

CITY OF ALAMO

REQUEST FOR QUALIFICATIONS

RFQ#2025-12-26

FOR ENGINEER, BOND COUNSEL, and FINANCIAL ADVISOR SERVICES

The City of Alamo requests the submission of Qualifications Statements, which will lead to the possible award of a contract to provide engineering, financial and bond counsel services for a project involving the City's Water Well and Brackish Water Treatment Facilities Project being funded by the Texas Water Development Board through the SFY 2026 Drinking Water State Revolving Fund Program.

Scope of Services

The services to be performed by the **Engineer** shall include, but are not limited to, the following:

- Direction and coordination of all programs specifically including preparation and coordination of filing an application with the TWDB for loan or grant assistance
- Preliminary Engineering
- Final Engineering and Final Design;
- Permitting and Environmental Services and Coordination;
- Bid and Award Support;
- Contract Management and Construction Oversight;
- Other Specialized Services as needed

The services to be provided by the **Financial Advisor** shall include, but are not limited to, the following

- Direction and coordination of all programs of financing, specifically including assisting in the preparation and coordination of filing an application with the TWDB for loan or grant assistance
- Maintain liaison with Bond Counsel in preparation of all legal documents
- Provide all financing planning services as requested
- Provide Other Services as needed

The services to be provided by the **Bond Counsel** shall include, but are not limited to, the following

- Direction, preparation, and coordination, specifically including preparation and coordination of filing an application with the TWDB for loan or grant assistance
- Assist in preparing legal documents in connection with the financing program.
- Examine applicable law.
- Prepare the Resolution and other authorizing documents.
- Secure TWDB and Texas Attorney General approval of the bonds and the registration of the Bonds by the Comptroller of Public Accounts of the State of Texas.
- Provide Other Services as needed

Guidelines for Content of Qualification Statements

DO NOT INCLUDE COST INFORMATION with the qualification statement. Responses that include cost or pricing information will be rejected and will not be considered by the City.

For any information on preparing and submitting the qualification for statement, contact Adela Perez, Purchasing Agent at 956-787-0006.

Submittal Deadline

Three copies of the Qualifications of Statements with be received no later than **3:00 p.m.**
Central Time, on Thursday, January 15, 2026.

Minimum Qualifications and Selection Criteria

The City will evaluate the proposals to determine which firm has the best qualifications.

Contract Terms and Negotiation Schedule

The consultant for Bond Counsel, Financial Advisor, Engineering services is expected to negotiate an agreement for services that is acceptable to the City of Alamo. If an acceptable contract cannot be negotiated, the City may formally end negotiations and begin negotiating with the next highest qualified person or firm.

This contract is contingent upon release of funds from the Texas Water Development Board (TWDB). Any contract or contracts awarded under this Request for Qualifications (RFQ) are expected to be funded in part by a loan from the TWDB. Neither the State of Texas nor any of its departments, agencies or employees are or will be a party to this RFQ, or any resulting contract. RFQ's are issued in accordance with Section 2254 of the Texas Government Code (Professional Services Act).