

Board of Commissioners for the City of Alamo, Texas met for the Regular Meeting held on Tuesday, January 6<sup>th</sup>, 2026 at 6:00 p.m., at the City of Alamo Municipal Building.

**COMMISSION PRESENT:**

Mayor J.R. Garza  
Roel Leon Moreno Jr, Mayor Pro-Tem  
Okie Salinas, Commissioner (via Zoom)  
Pete Morales, Commissioner  
AJ Garcia, Commissioner (via Zoom)

**COMMISSION ABSENT:**

**STAFF PRESENT:**

Robert L. Salinas, City Manager  
Cris Palacios, City Attorney  
Saul Solis, Police Chief  
Isauro Trevino, AEDC Consultant  
Julio Villarreal Jr., Public Works Director  
Adela Perez, Purchasing Agent  
Sandra Chavez, Parks & Rec Director  
Michael Torres, IT Director  
Ruth Chapa, HR Director  
Miguel Cavazos, Parks & Rec Director

Alexandra Rangel, Asst. City Manager  
Ana Garza, City Secretary  
RC Flores, Fire Chief  
Sergio Zavala, Planning Director  
Antonio Carrillo, Asst. Public Works Dir  
Alex Oyoque, Museum Director  
Nina Chavez, Creative Producer  
Melissa Leal, Water Billing Supervisor  
Yvette Mendoza, Finance Director  
Joe Tamez, Library Director

**1. CALL MEETING TO ORDER**

*Mayor J.R. Garza called the regular meeting held on Tuesday, January 6<sup>th</sup>, 2026 to order at 6:00 p.m. at the City of Alamo Municipal Building. City Manager Robert L. Salinas led the Pledge of Allegiance and Pastor Tuttle led the Invocation.*

***Presentation and Announcements***

- *City Manager Robert L. Salinas announced that the City of Alamo offices will be close on Monday January 19<sup>th</sup>, 2026 in observance of Martin Luther King Jr. Day.*
- *Mayor J.R. Garza invited everyone to the City of Alamo 1<sup>st</sup> ever Inaugural Resolution Run on Saturday, January 10<sup>th</sup>, 2026 at 8 a.m. at the Alamo Central Park 800 E. Main St. They will have a Fun Run, 10-K and 5-K runs.*
- *Commissioner Pete Morales invited everyone to the Taste of Alamo vent hosted by the Alamo Chamber of Commerce Thursday, January 29<sup>th</sup> 2026 at 7 p.m. at the Palazzio Event Center located at 503 TX-495, Alamo TX. 78516.*
- *Commissioner Pete Morales announced that the City of Alamo has recycling available for natural Christmas trees at the Recycling center located at 612 S. Tower Rd.*

**2. CONSENT AGENDA**

All consent agenda items are considered routine by the City Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Commission May Take Various Actions; Included But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Commission May Elect To Go Into Executive Session Item At Any Time During The Meeting When Authorized By The Provision Of The Open Meetings Act.

1. Consideration and Action to Approve the minutes for a Regular Meeting on December 16, 2025.
2. City Manager's Annual Report for 2025; pursuant to Section 7-1-4 (A)(3) 'Right-of-Way Conveyance Process and Policy'
3. Discussion and Possible Action to Approve the 2025 Population Estimate for the City of Alamo as it relates to Title 6 'Motor Vehicle & Traffic', Chapter 6 'Wreckers', Section 6-6-15(B) of Alamo's Code of Ordinances to determine whether to increase Wrecker

Services (Rotation)

4. Presentation of the Annual Traffic Safety Committee's Report for 2025.

*Commissioner Pete Morales motioned to approve items 1 through 4, Mayor Pro Tem Roel Leon Moreno Jr. seconded. Motion carried.*

## **REGULAR AGENDA**

- D. Consideration and Action to Appoint a Mayor Pro-Tem for the Alamo Board of Commissioners.

*Mayor Pro-Tem Roel Leon Moreno motion to appoint Commissioner AJ Garcia, Commissioner Pete Morales seconded. Motion carried.*

*Mayor Pro Tem AJ Garcia thanked everyone and stated that his commitment stays the same. It is a great honor and this year like the year before we're going to focus on developing the City of Alamo to its fullest potential. We are going to continue to be committed to bringing businesses to the City of Alamo just like before.*

*Mayor J.R. Garza thanked Commisssioner Roel Leon Moreno Jr. for his hard work and dedication.*

*Commissioner Okie Salinas thanked Commissioner Roel Leon Moreno Jr. for the year he served as Mayor Pro-Tem and congratulated Mayor Pro-Tem AJ Garcia.*

*Commissioner Pete Morales thanked Commissioner Roel Leon Moreno Jr. for a great year as Mayor Pro-Tem and he congratulated Mayor Pro-Tem AJ Garcia.*

*Commissioner Roel Leon Moreno Jr. stated that it was awesome to serve one year as Mayor Pro-Tem and congratulated Mayor Pro-Tem AJ Garcia. He finish by stating that at the end of the day, they are here to serve the community and the commitment stays the same.*

- E. Consideration and Action to select an Urban County Program Project for FY 2026.

*City Manager Robert L. Salinas stated that in a workshop meeting several different projects were discussed and ideas were shared by the Mayor. Some of the the ideas shared were remodeling parks and re paving of streets in need. After looking into parks we came across the fact that all parks are not in low to moderate income areas, which is one of the requirements that Urban County is based on. The City of Alamo participates in the Hidalgo Urban County Program, which administers federal Community Development Block Grant (CDBG) funds on behalf of participating jurisdictions. Each year, the City is eligible to propose one or more projects for consideration under the Urban County Program, subject to eligibility requirements and available funding. Projects funded through the Urban County Program must primarily benefit low- to moderate income residents and comply with all applicable U.S. Department of Housing and Urban Development (HUD) regulations. For FY 2026, staff has evaluated potential projects based on eligibility, community need, readiness, and alignment with HUD objectives. Based on this review, staff recommends submitting the following project for consideration:*

- **Project Name:** Street Re-Paving
- **Project Description:** Re-pave Duranta between Tower Rd. and Border Rd. as well as Lance St. and Sunset Vista S/D; with Street Light Upgrade with the S/D.
- **Estimated Funding Request:** \$251,932

*Selection of this project will allow staff to submit the application to the Hidalgo Urban County Program. **Staff's Recommendation:** Staff recommends that the City Commission approve the selection of the proposed project for submission Urban County Program for FY 2026 funding consideration and authorize the City Manager to execute all related application documents.*

*Further comments and concerns were addressed by City Commission and Management.*

*Commissioner Pete Morales motioned to approve, Commissioner Roel Leon Moreno Jr. seconded. Motion carried.*

F. Presentation of Municipal Court Fees, and Fines Collection Report presented by Linebarger Goggan Blair & Sampson, LLP.

*Linebarger Goggan Blair & Sampson, LLP representative Kelly Rivera Salazar presented the Municipal Court Fees and Fines Collection Report that included the following:*

*National leaders*

- 120 Attorneys
- 1,000 + employees
- 49 offices

*State Leaders*

- 153 countries
- 331 cities

*Local Leaders*

- 7 local attorneys
- 67 employees
- 8 offices

*Delinquent Municipal Court Collection Services*

- Mailing
- Call center
- Skip-tracing
- Specialized campaigns
- Geo-Mapping
- Key personnel

*They value the opportunity to represent the City of Alamo and will continue to deliver exceptional services at no cost to the City.*

*Timeline of events*

- October 2024-February 2025 – other firm activities, collections & invoices
- March 2025-May 2025 – Other firm wrap up period
- June 2025 – July 2025 – Coordinated with Municipal Court and Incode on Account Coding. Uploaded Data to Linebarger System. Sample mailing initiated.
- August 2025 – City Invoiced
- September City Invoiced

*City of Alamo Collection Services August 2025 & September 2025*

- Phone Contacts 1,198
- Mailing 2,942
- Skip Tracing 107

*Monthly invoice including collection fees \$25,361*

*City of Alamo Collection Services October 2025 & November 2025*

- Phone contacts 1,006
- Mailing 479
- Skip Tracing 216

*Monthly invoices including collection fees \$25,452*

*City of Alamo Municipal Court Collection Comparison*

- 1 Complete year Oct. 2023 – Sept. 2024 \$5,355 monthly average totaling \$64,262
- 4 Month Aug. 2025 – Nov. 2025 \$12,703 monthly average totaling \$50,813.

G. Consideration and Action to Approve a contract amendment with Garcia Infrastructure Consultant LLC in regards to the City of Alamo Water Treatment Plant.

*City Manager Robert L. Salinas stated that Garcia Infrastructure Consultants, LLC (GIC) has submitted an amendment to their existing professional services agreement for the City of Alamo Water Treatment Plant (WTP) Improvement Project. This amendment (Amendment No. 1) addresses the subdivision of the existing WTP Clarifier Coating Project into two separate phases to allow independent bidding and construction of the remaining clarifier rehabilitation work.*

*Phase 1 A: Clarifier No. 2 (East) rehabilitation – work completed and in final closeout.  
Phase 1 B: Clarifier No. 1 (West) rehabilitation – new phase under this amendment.*

*The proposed Amendment No. 1 authorizes the consultant to provide professional design and bid phase services for the rehabilitation of Clarifier No. 1, including necessary mechanical and electrical repairs to ensure full functionality of the slurry concentrator for both clarifiers. Included in the scope of services under this amendment, GIC will:*

- *Prepare 100% design documents (plans, specifications, opinion of probable construction costs, and construction schedule).*
- *Provide bid phase services, including pre-bid meeting, addenda preparation, bid tabulation, and award recommendation.*
- *Conduct periodic construction phase observation to verify compliance with project specifications.*
- *GIC proposes to perform these additional professional services for a lump sum fee of \$72,550.00.*

**Staff Recommendation:**

*Staff recommends approval of Amendment No. 1 with Garcia Infrastructure Consultants, LLC for the Alamo WTP Improvements – Phase 1 B Protective Coating Project.*

*Commissioner Roel Leon Moreno Jr. motion to approve, Commissioner Pete Morales seconded. Motion carried.*

H. Discussion and Possible Action to Appoint or Re-appoint 2 Members to the Planning & Zoning Commission due to Expiring Membership Terms.

*Planning Director Sergio Zavala stated that in the Code of Ordinances, Section 2-2-2: Membership and Terms, provision (A) mandates that a member of the Planning & Zoning Commission must be a resident of the City of Alamo. Provision (B) reflects the mandate that the P&Z members' term will be for three (3) years and "may be reappointed by a majority vote of the Board of Commissioners ...".*

*JENNIFER GARZA: Her 3-year term expired on 12/17/25. She was first appointed to replace David Martinez's un-expired term; which ended on 12/17/22. Jennifer was re-appointed on 11/22/22 to serve a full 3-year term to expire on 12/17/25. In her reply-text, Jennifer Garza is receptive to continue serving on P&Z.*

*AMANCIO GARZA: His 3-year term will expire on 1/3/26. He was first appointed to replace Gilbert Flores whose term was set to expire on 1/3/20. Amancio was re-appointed once again for a term that expired on 1/3/23; and was again re-appointed on 1/17/23 to serve the 3-year term to expire on 1/3/26. Amancio Garza stated that he appreciated the opportunity but after having served 7 years, he much rather give the opportunity to someone else.*

*Commissioner Pete Morales motion to re-appoint Jennifer Garza, Mayor Pro-Tem AJ Garcia seconded. Motion carried*

*Mayor J.R. Garza thanked Mr. Amancio Garza for all his years of service and tabled the item to appoint someone to replace Amancio Garza, Commissioner Pete Morales seconded. Motion carried.*

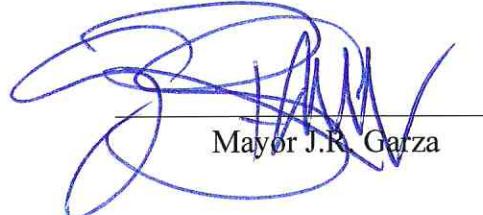
**CITIZEN PARTICIPATION: Five minutes per person with no response from the City Commission. Residents must sign up prior to the city meeting.**

- *No citizen participation.*

## **I. ADJOURNMENT**

Citizens are encouraged to sign the attendance sheet.

*There being no further business, Mayor J.R. Garza adjourned the meeting at 6:29 p.m.*



Mayor J.R. Garza

ATTEST:



Ana Garza, City Secretary

