

The Board of Commissioners for the City of Alamo, Texas met for the Regular Meeting held on Tuesday, September 2nd, 2025 at 6:00 p.m., at the City of Alamo Municipal Building.

COMMISSION PRESENT:

Mayor J.R. Garza
Roel Leon Moreno Jr, Mayor Pro-Tem
Okie Salinas, Commissioner (via Zoom)
Pete Morales, Commissioner
AJ Garcia, Commissioner

COMMISSION ABSENT:

STAFF PRESENT:

Robert L. Salinas, City Manager	Alexandra Rangel, Assistant City Manager
Rick Palacios, City Attorney	Ana Garza, City Secretary
Saul Solis, Police Chief	R.C. Flores, Fire Chief
Sergio Zavala, Planning Director	Ronnie Cruz, City Engineer
Nina Chavez, Creative Producer	Adela Perez, Purchasing Agent
Sandra Chavez, Parks & Rec Director	Michael Torres, IT Director
Isauro Trevino, AEDC Consultant	Jose Tamez, Library Director
Julio Villarreal Jr., Public Works Director	Antonio Carrillo, Water Plant Supervisor
Yvette Mendoza, Finance Director	

I. CALL MEETING TO ORDER

Mayor J.R. Garza called the regular meeting held on Tuesday, September 2nd, 2025 to order at 6:00 p.m. at the City of Alamo Municipal Building. City Manager Robert L. Salinas led the Pledge of Allegiance and Pastor Tuttle led the Invocation.

Presentation and Announcements

- *Albert Rodriguez, chair of the Alamo Chamber of Commerce presented;*
 - *Alamo Chamber of Commerce President Gloria Espinoza*
 - *Alamo Chamber of Commerce Vice President Marissa Santoy*
 - *Alamo Chamber of Commerce Treasurer, Elena Sandoval*
 - *Alamo Chamber of Commerce Board Member Janie Solis*

He stated that on August 16th, 2025, the Alamo Chamber of Commerce proudly help host the 1st ever Lemonade Day in the Great City of Alamo. A total of 21 lemonade stands were set-up throughout businesses in Alamo. The creativity that the young entrepreneurs have truly shine. He thanked the following businesses that welcomed all the kids to participate;

- *Don't Wait Inside Bail Bonds*
- *Security finance Company*
- *Kautch True Value*
- *Coffee Time*
- *Blessings Learning Academy*
- *Angela and Lashes*
- *Unique Hair Designs*
- *Lerma's Notary*
- *AD Printing Solutions*
- *Fiesta Cleaners*
- *Sargeant Fernando de la Rosa Library*
- *Romero Castle Garden Sanctuary*
- *Berret Custom Homes*
- *BTK Barber shop*
- *Rally Credit Union*
- *Freedom Bank*
- *Pizza Hut*
- *I Kids Academy*
- *La Micheleandia*
- *La Copa Inn*
- *Mako Tex*

He presented the following awards;

- *4th place, Angel Flores with Cowboy Rodeo Limonade*

- 3rd place, Emilio Palacios, Isabella Palacios and Aaron Garza with the Ripple Effect Movement.
- 2nd place, Bella Rosa Gutierrez with Limon Love by Bella
- 1st place, Rayne Gonzalez with Raynebow's Lemonade
- Communication Director Lya Yllades presented the awards that were presented to the Communications Department at the National Association of Telecommunications Officers & Advisors (NOTOA).
 - 1st place Profile of a City/Council Dept. or employee "All About Alamo" City Pulse
 - 3rd place National Overall Excellence Award for Excellent in Video Production for Cities under 300-k budget
 - Award of Honor for Public Information Series "Alamo State of the City"

She was honored with the Brian Wilson Memorial Award for Programming Excellence. This prestigious award recognizes individuals who embody leadership, creativity, and a deep commitment to public service. Through her vision and dedication, Alamo's Communication Department has become a voice that connects residents to their city, telling our story with pride and excellence. She finished by thanking the City Commission, City Management and overall, everyone who has help achieve these awards.
- Mayor J.R. Garza stated that the City of Alamo is very grateful to have the Communications Department. He shared his vision of creating a communications department, and although many people looked at him with confusion at first, he remained confident in what he wanted to achieve. What began with just one member has now grown to three, and they are doing an excellent job. He feels honored, thankful, and deeply grateful for their work.
- Assistant City Manager Alexandra Rangel invited everyone to the Ribbon Cutting for the City of Alamo Welcome Sign taking place September 2nd, 2025 at 8 p.m. in the Freedom Bank parking.
- City Manager Robert L. Salinas invited everyone to the Townhall Meeting on Wednesday September 3rd, 2025 to discuss the Alamo/Duranta Ave. drainage project.
- Mayor J.R. Garza invited business owners as well as residents to the City of Alamo Townhall meeting to discuss the flooding issue along Alamo Rd. and Duranta Ave.

PUBLIC COMMENT

- No public comments

II CONSENT AGENDA

All consent agenda items are considered routine by the City Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Commission May Take Various Actions; Included But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Commission May Elect To Go Into Executive Session Item At Any Time During The Meeting When Authorized By The Provision Of The Open Meetings Act.

1. **Consideration and Action to Approve the minutes for a regular meeting on August 19th, 2025.**
2. **Consideration and Action to Amend Title 1 Administration, Chapter 5 Board of Commissioner, Section 1-5-1, Meetings, to update provisions regarding (1) the posting date of the City Commission agendas and (2) the required date and time for submitting Communications, Ordinances, Resolutions, Contracts, or other Documents to thte City Secretary for placement on the agenda.**
3. **Consideration and Possible Action to update the City's Purchasing Procedures Manual in Accordance to SB 1173.**
4. **Consideration and Action to Approve an emergency collapsed manhole at the intersection of Citrus & Northcutt Dr. at Alamo Country Club.**

Mayor Pro-Tem Roel Leon Moreno Jr. motioned to approve items 1 through 4, Commissioner Pete

Morales seconded. Motion carried.

II. REGULAR AGENDA

D. Consideration and Action to Approve a Professional Service Agreement between the City of Alamo and Lefevre Engineering, PLLC.

City Manager Robert L. Salinas stated that this contract was a Professional Service Agreement between the City of Alamo and Lefevre Engineering PLLC for the relocation of the Tower Rd. lift station and also looking at decommissioning for sure one lift station on Sunshine Valley Estates and possible another lift station. He mentioned that Mr. Lefevre was in the audience if any questions.

Commissioner Pete Morales asked if the price for the tax survey was accurate Lefevre Representative Richard Lefevre answered that it has been amended.

Further comments and concerns were addressed by the City Commission and Richard Lefevre.

Commissioner AJ Garcia motioned to approve, Mayor Pro-tem Roel Leon Moreno Jr. seconded. Motion carried.

E. Consideration and Action to Approve selection of the City of Alamo's employee medical insurance plan effective October 1, 2025.

City Manager Robert L. Salinas stated that Mr. Ruben Garza gave a presentation in regards to the health insurance for the City of Alamo employees. As you know we presented several insurance carriers for you. Based on what they have seen and heard, Curative EPO is the more beneficial to the City and the City of Alamo employees. It takes care of a lot of questions that we had in regards to the 0 deductible, 0 out of pocket, and 0 co-pays as long as the City of Alamo employees submit the baseline visit out of the way. The City of Alamo will do the best so that all employees finish and submit their baseline visit. If the City of Alamo does not feel as comfortable to move forward with something like that then we would recommend the UHC Healthcare Insurance Plan. Staff is recommending Curative EPO Insurance

Mayor J.R. Garza stated that he agrees with the staff's recommendation but he is concern about the employees completing the baseline visit to ensure the 0 copays, deductible etc.

City Manager Robert L. Salinas stated that it was his concern as well but that they would do all they could to ensure that all employees complete that baseline visit. With the help from Lonestar and the City of Alamo employees, the baseline visit can be completed.

Further comments and concerns were discussed by the City Commission and Lonestar Representative Ruben Garza.

F. Consideration and Action on initiating a Youth Dance/Drill Team.

Parks and Recreation Director Sandra Chavez stated that the City of Alamo Parks and Recreation Department will like to add a youth dance/drill team program. The program will include 4-week sessions throughout the year. We have met with 2 individuals who are experienced dancers. They are excited and would want to be given this opportunity to help us start this program. After the first year, I would like to include this program into our budget to make it a salary position.

Dance Teacher Denise Cavazos gave a brief explanation of why they would like a dance team and what they are trying to accomplish with this new team.

Mayor Pro-Tem Roel Leon Moreno Jr. motioned to approve, Commissioner AJ Garcia seconded. Motion carried.

G. Consideration and Action to Approve SKO Elite LLC for repairs to the Library and City Hall.

City Manager Robert L. Salinas stated that the City of Alamo has received a quote from SKO Elite

LLC in the amount of \$38,556.40 for duct insulation work at the Library and City Hall. This project is being procured through TIPS (The Interlocal Purchasing System), which allows the City to utilize competitively awarded contracts. As such, per procurement guidelines, the City is not required to obtain two additional quotes. We are submitting this for your review and approval to proceed with the contract. Recommendation: Approve the quote from SKO Elite LLC for \$38,556.40 for duct insulation services at the Library and City Hall.

Mayor Pro-tem Roel Leon Moreno Jr motioned to approve, Commissioner Pete Morales seconded. Motion carried.

CITIZEN PARTICIPATION: Five minutes per person with no response from the City Commission. Residents must sign up prior to the city meeting.

- No citizen participation.

I. ADJOURNMENT

Citizens are encouraged to sign the attendance sheet.

There being no further business, Mayor J.R. Garza adjourned the meeting at 7:08 p.m.


Mayor J.R. Garza

ATTEST:



Ana Garza, City Secretary

